

MINUTES OF THE REGULAR MEETING OF THE COUNCIL FOR WESTLOCK COUNTY HELD IN THE COUNCIL CHAMBERS AT THE LOCAL ADMINISTRATION BUILDING IN WESTLOCK ON TUESDAY FEBRUARY 25, 2014.

Members Present

In attendance were Reeve Bud Massey; Deputy Reeve Jim Wiese; Councillors Ron Zadunayski, Albert St. Louis, Don Savage, Mel Kroetsch and Dennis Primeau; Administrator Edward LeBlanc and Executive Assistant Cary Mueller.

Reeve Bud Massey called the Meeting to order at 9:04 a.m.

Additions and/or deletions to the Agenda:

Add: - In Camera

a) Legal Issue

- Correspondence following Item #5

Agenda Adopted #080/14

Councillor Albert St. Louis: That the Agenda be adopted, as amended:

Carried 7-0

Minutes Adopted #081/14

Councillor Don Savage: That the Minutes of the Regular Meeting of Council held February 11, 2014, be adopted as presented.

Carried 7-0

BUSINESS FROM THE MINUTES:

- Discussion took place from the report presented

Business from the Minutes #082/14

Councillor Jim Wiese: That Council accept the Business from the Minutes for information as presented.

Carried 7-0

CORRESPONDENCE:

1. From Natural Resources Conservation Board (NRCB), dated February 4, 2014, an offer to meet with Council to provide an overview of Agricultural Operation Practices (AOPA) and its associated regulations, NRCB application and compliance processes and the support services that are available through Alberta Agriculture and Rural Development (ARD).

Meeting with NRCB #083/14

Councillor Dennis Primeau: That Council instruct Administration to make arrangements with NRCB for representatives to attend a Regular Meeting of Council in March, 2014 to present additional information.

Carried 7-0

Meeting with Alberta Transportation

A discussion was held regarding Westlock County's appointment to meet with Alberta Transportation at the 2014 AAMDC Spring Convention on March 18, 2014. Topics to be discussed are:

- Speed limit on Highway 44 South
- Timeline for paving of Highway 661
- Provincial Funding for Bridge Program

FCSS Report
#084/14

Councillor Mel Kroetsch: That Council accept the February 2014 FCSS Director's Report for information as presented.

Carried 7-0

FCSS 2014 Budget
#085/14

Councillor Ron Zadunayski: That Council approve the 2014 FCSS Budget as presented at the January 14, 2014 Regular Meeting of Council.

Carried 7-0

Library Report
#086/14

Councillor Dennis Primeau: That Council accept the Westlock Libraries Report on Five-Year Trends 2009-2013 for information as presented.

Carried 7-0

Library 2014 Budget
#087/14

Councillor Jim Wiese: That Council approve the Westlock Libraries 2014 Operating Budget as presented at the November 12, 2013 Regular Meeting of Council.

Carried 7-0

Yellowhead
Regional Library
Survey
#088/14

Councillor Ron Zadunayski: That Council instruct Administration to respond to Yellowhead Regional Library's 2013 Member Municipality Satisfaction Survey as per the responses of Council.

Carried 7-0

Invitation to
GROWTH Alberta
#089/14

Councillor Ron Zadunayski: That Council instruct Administration to extend an invitation to representatives from GROWTH Alberta to attend a Regular Meeting of Council to provide information regarding the proposed Environics Analytics project.

Carried 7-0

Retender Facility
Upgrades for Vimy &
Pickardville
#090/14

Councillor Don Savage: That Council accept the recommendation from Administration and authorize the re-tendering of the Facility Upgrades to the Water Distribution Plants in Vimy and Pickardville.

Carried 7-0

Accounts for
Payment
#091/14

Councillor Jim Wiese That the Accounts for Payment in the amount of \$718,818.78 be approved for payment.

Carried 7-0

Bank Statement
#092/14

Councillor Ron Zadunayski: That Council accept the Bank Statement for the period ending January 31, 2014 for information as presented.

Carried 7-0

Transfers to and from
Reserves
#093/14

Councillor Albert St. Louis: That Council accept the recommendation from Administration and authorize the following transfers to and from reserves:

Fire Protection Services:

- Transfer to Operating Reserve – balance of Hired Equipment budget for future emergency/disaster events \$ 47,957.45
- Transfer to Operating Reserve – surplus proceeds from fire call revenue for future emergency/disaster events \$ 24,162.66
- Transfer from Capital Reserve – from contingency reserve – to fund engineering fees for fire halls project cancelled and/or deferred \$ 53,852.44

Airport Services:

- Transfer to Capital Reserve – land sales for future development costs \$33,750.00

Transportation Services:

- Transfer to Operating Reserve – surplus gravel royalty to fund future road maintenance for damage caused by private gravel hauling \$ 24,685.41

Cemetery Services:

- Transfer to Operating Reserve – sale of cemetery plots for future maintenance \$ 775.00
- Transfer from Operating Reserve - to refund cemetery plot fees \$ 900.00

Planning and Development Services:

- Transfer to Operating Reserve – to fund a portion of the proposed new Land Use By-law and Municipal Development Plan \$ 37,000.00

Water Services:

- Transfer from Operating Reserve – the regional collaboration program is completed \$ 1,438.67, place funds in general Water Services Revenue

Agricultural Services:

- Transfer from Operating Reserve – to fund H2C Environmental Stream Program pursuant to our partnership agreement \$ 6,647.62

Land Held for Resale – Industrial Park:

- Transfer from Capital Reserve - to fund development expenses \$ 15,645.05

Recreation Services:

- Transfer to Operating Reserve – Long Island Lake operating surplus for future development \$ 12,173.35

Economic Development Services:

- Transfer to Capital Reserve – to fund future Community Project Enhancement initiatives \$ 67,645.18

COMMITTEE REPORTS:

- **Westlock & District FCSS Advisory Board:**
 - An introductory meeting was held on February 18, 2014
 - Still searching for Members at Large to sit on the Board
- **Westlock Regional Waste Management Commission:**
 - An organizational meeting will be scheduled in March, 2014
- **Westlock Regional Municipal Airport Advisory Board:**
 - A meeting was held to discuss the wind damage at the airport
 - A survey is taking place on the usage of the airport and a report will be presented to Council
- **Westlock Municipal Library/Yellowhead Regional Library:**
 - Yellowhead Regional Library Board Meeting will be scheduled in March, 2014
 - The Westlock Municipal Library Board plans to have public meetings in Fawcett and Jarvie regarding closure of the schools that have public libraries located in them
- **Westlock Seed Cleaning Co-op:**
 - Nothing to report
- **Westlock Foundation:**
 - A meeting will be scheduled in April, 2014
- **GROWTH Alberta:**
 - A meeting was held on February 19, 2014
- **Tawatinaw Valley Alpine & Nordic Centre Advisory Board:**
 - A presentation will be made by the Advisory Board later in today's meeting
- **Tawatinaw Community Futures:**
 - Issued 19 loans totaling \$530,000.00 which exceeded the goal
 - Still having discussions regarding Biz Kids program
- **Subdivision and Development Appeal Board:**
 - 2 appeals were recently heard

Councillor Don Savage left the Meeting at 10:52 a.m. and returned at 10:54 a.m.

- **Joint Services Commission:**
 - Nothing to report
- **Alberta Trail Net:**
 - A meeting is scheduled for February 28, 2014 and Councillors Ron Zadunayski and Mel Kroetsch plan to attend

Laurie Strutt, Manager of Planning & Development Services entered the Meeting at 10:57 a.m.

- **Community Development Committee:**
 - Nothing to report
- **Westlock Regional Water Services Commission:**
 - A Meeting was held February 18, 2014
 - There is a \$36,000.00 deficit for 2013
- **Westlock & District Historical Society:**
 - Nothing to report
- **Local Agricultural Societies:**
 - Westlock - nothing to report
- **Westlock Drug Task Force:**
 - Looking into ways to fund an RCMP School Resource officer

Committee Reports
#094/14

Councillor Don Savage: That Council accept the committee reports for information as presented.

Carried 7-0

Chris Hutchinson from Russell Farmer & Associates Consulting Ltd. entered the Meeting at 11:03 a.m.

SW/SE 15-63-27-W4
Bylaw #09/14
1st Reading
#095/14

Councillor Don Savage: That Bylaw No. 09-2014, that being a Bylaw to cancel and remove a registered plan of subdivision on Pt. SE 15-63-27-W4 and Pt. SW 15-63-27-W4, be given first reading.

Carried 7-0

Bylaw #09/14
2nd Reading
#096/14

Councillor Albert St. Louis: That Bylaw No. 09-2014 receive second reading.

Carried 7-0

Consent for 3rd
Reading
#097/14

Councillor Albert St. Louis: That consent be given for Bylaw No. 09-2014 to receive third reading and be finally passed.

Carried Unanimous 7-0

Bylaw #09/14
3rd Reading
#098/14

Councillor Ron Zadunayski: That Bylaw No. 09-2014 be given third reading and be finally passed.

Carried 7-0

Review Land Use
Bylaw & Municipal
Development Plan
#099/14

Councillor Dennis Primeau: That Council accept the recommendation from Administration and schedule the following dates to continue the exercise of undertaking a comprehensive review of Westlock County's Land Use Bylaw & Municipal Development Plan:

Friday, March 21, 2014 – 1:00 pm. - Municipal Planning Services to meet with Council.

Saturday, April 12, 2014, 10:00 am to 3:00 pm. - Conduct a Public Open House and Planning Workshop.

Tuesday, May 13, 2014 – 1:00 pm. - Municipal Planning Services to meet with Council, and present all of the information received at the Public Open House.

Carried 7-0

Manager Laurie Strutt left the Meeting at 11:13 a.m.

In Camera
#100/14

Councillor Don Savage: That the Meeting go In Camera at 11:14 a.m. to discuss the draft report on the Organizational Review.

Carried 7-0

Regular Meeting
#101/14

Councillor Mel Kroetsch: That Council return to the Regular Meeting at 1:08 p.m.

Carried 7-0

Chris Hutchinson left the Meeting at 1:08 p.m.

Adam Esch, Recreation Services Co-ordinator and Pat Von Loewenstein, Tawatinaw Valley Alpine & Nordic Centre Advisory Board representative, entered the Meeting at 1:09 p.m.

Tawatinaw Valley
Alpine & Nordic
Centre Strategic Plan

Pat Von Loewenstein presented Council with a 2014-2017 Strategic Plan for the Tawatinaw Valley Alpine & Nordic Centre Advisory Board as prepared by the Board.

Adam Esch and Pat Von Loewenstein left the Meeting at 2:13 p.m.

In Camera
#102/14

Councillor Albert St. Louis: That the Meeting go In Camera at 2:13 p.m. to discuss a legal matter.

Carried 7-0

Councillor Albert St. Louis left the Meeting at 2:57 p.m.

Regular Meeting
#103/14

Councillor Mel Kroetsch: That Council return to the Regular Meeting at 3:00 p.m.

Carried 6-0

Councillor Don Savage left the Meeting at 3:01 p.m.

Adjourn
#104/14

Councillor Ron Zadunayski: That the Meeting be adjourned at 3:02 p.m.

Carried 5-0

Reeve

Administrator