

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL FOR WESTLOCK COUNTY HELD IN THE COUNCIL CHAMBERS AT THE LOCAL ADMINISTRATION BUILDING IN WESTLOCK ON TUESDAY, MARCH 8, 2016**

Members Present

In attendance were Reeve Bud Massey; Deputy Reeve Don Savage; Councillors Mel Kroetsch, Dennis Primeau, Albert St. Louis and Ron Zadunayski, Administrator Duane Coleman and Executive Assistant Lisa Germann.

Sue Oberg, Assistant County Administrator/Chief Financial Officer, Bill Mills, Director of Engineering & Infrastructure, Kathy Deshoux, Development Officer, Jane Dauphinee, Subdivision approving authority and Peter Kelly.

Reeve Bud Massey called the Meeting to order at 9:03 a.m.

**Special Community Announcements:**

- 1.) Councillor Dennis Primeau announced the Jarvie Fire Department is having a fund raiser, 19<sup>th</sup> of March. There will be a supper and a silent auction, cocktails start at 5:30, supper will be at 6:30 and the tickets are \$25.00.
- 2.) Councillor Ron Zadunayski, extended a thank you to Reeve Massey and CAO Peter Kelly for attending the Champagne Breakfast Lion's fundraiser in Vimy this past Saturday.
- 3.) Reeve Massey and Councillor Zadunayski were very pleased with the Press Conference in Peace River. It was attended by the Premier who presented them with the Public Works grant, in the amount of \$400,500.00, this is an investment by the province into the County's infrastructure of which the county is very grateful. The Reeve also thanked Bill and his staff for a job well done.
- 4.) Reeve Massey said how proud he is of our County Fire Chief, John Biro. He applied for and received an \$18,000.00 Training Grant. It will aid in the training of the Volunteer Fire Fighters, from Westlock, Westlock County, Barrhead, Barrhead County, Thorhild County and Athabasca County!
- 5.) The AAMDC Convention is next week for Council to attend, it is held in Edmonton from the 14<sup>th</sup> to the 16<sup>th</sup> of March. It is a great time to learn and speak to people, pass resolutions and encourage the Provincial Government to support rural Municipalities.
- 6.) Westlock County hosted an inter municipal meeting, we had Thorhild County, Barrhead County, Athabasca County, Woodlands County, Lessor Slave River and Sturgeon County. We are looking at the possibility of setting up Intermunicipal partnerships with other adjoining municipalities so to explore the possibility cost reduction and/or increase cooperation and efficiencies.
- 7.) Last, but definitely not least of our Community Announcements, is the Official Introduction of our new CAO, Duane Coleman! He was welcomed with applause and you can look forward to a picture in the upcoming Newspaper... it's always nice to put a face to a name! On behalf of Council, Staff and resident, Welcome Duane!

Agenda Adopted #103/16

**Councillor Albert St. Louis:** Moved that the agenda be adopted as presented.

Carried 6-0

Minutes Adopted as Presented #104/16

**Councillor Mel Kroetsch:** Moved that the Minutes of the Regular Meeting of Council held February 23, 2016 be adopted as presented.

Carried 6-0

**Public Participation:**

Reeve Massey, invited members of the Public to speak.

There were a few members of the Public at the Council Meeting, March 8, 2016.

Kathy Hemmings addressed council regarding a bill she has received from Westlock County for sewer line repairs done in the fall of 2015. She is asking for Council to reverse the bill for \$4987.50. Report left with Council.

Christine Vachon, from the Soul Sisters Foundation came to speak to Council regarding the options out there for support and assistance for people who are in need of someone to talk to or to reach out for help in the case of a loss or if you are facing some hard times. There has been a lot of tragedy in our small community and they want to be a part of ensuring that no one is left behind and that there are people throughout the County who care and want to help. We will be posting information to our website so residents will have access to the information (Westlockcounty.com)

Bevan McNally approached Council regarding the possibility of a dry fire season and has concerns of the recreation vehicles and shooting in his area starting fires. He just came in to remind Council and to see if there was a plan in place to deal with it if it is a problem during the fire season. It was noted that Westlock County does have signs that can be posted, however they can only be posted when the province calls a fire ban. Mr. McNally was also concerned about the tax bill associated with the fires, and doesn't think it is fair that the rate payers are being footed with the tax bill. Reeve advised that the matter is with Administration and the Province for discussion.

**Consideration of Deferred Business:** None

**Public Hearings:** None

Correspondence  
#105/16

**Correspondence**

- a.) Letter from Alberta Environment and Parks, dated February 26, 2016. Stating the funding for Range Road 272 has been approved.
- b.) Invitation from Lesser Slave River to attend the Recreation Trails and potential partnership on Permit Program on March 24, 2016.

**Councillor Don Savage:** Moved that the correspondence be accepted for information as presented.

Carried 6-0

Bylaw No. 04-2016  
LUB 1<sup>st</sup> Reading  
#106/16

**Councillor Ron Zadunayski:** Moved that the LUB Bylaw No. 04-2016 receive 1<sup>st</sup> Reading.

Carried 6-0

Bylaw No. 05-2016  
MDP 1<sup>st</sup> Reading  
#107/16      **Councillor Don Savage:** Moved that the MDP Bylaw No. 05-2016 receive 1<sup>st</sup> Reading.  
Carried 6-0

Move Public Hearing  
#108/16      **Councillor Dennis Primeau:** Moved to have the Public Hearing postponed from March 22, 2016 to April 12, 2016.  
Defeated 4-2

Utilities Manager, Dwayne Keller entered the Meeting at 9:45 a.m.

Bylaw No. 07-2016  
1<sup>st</sup> Reading  
#109/16      **Councillor Ron Zadunayski:** Moved that Councillors' Code of Conduct Bylaw No. 07-2016 receive 1<sup>st</sup> Reading.  
Carried 6-0

Bylaw No. 07-2016  
2<sup>nd</sup> Reading  
#110/16      **Councillor Don Savage:** Moved that Councillors' Code of Conduct Bylaw No. 07-2016 receive 2<sup>nd</sup> Reading.  
Carried 6-0

Unanimous Consent  
for 3<sup>rd</sup> Reading  
#111/16      **Councillor Ron Zadunayski:** Moved unanimous consent for 3<sup>rd</sup> and final Reading.  
Carried 6-0

Bylaw No. 07-2016  
3<sup>rd</sup> Reading  
#112/16      **Councillor Mel Kroetsch:** Move that Bylaw No. 07-2016, Councillors' Code of Conduct receive 3<sup>rd</sup> and final Reading.  
Carried 6-0

Utilities 3% Water  
fee Increase  
#113/16      **Councillor Don Savage:** Moved that Council approve Option one, to implement the 3% water fee increase as per the approved 2016 budget.  
Carried 5-1

Utilities Sewer fee  
adjustment  
#114/16      **Councillor Ron Zadunayski:** Moved that Council approve Option one, it will be the lot owners' responsibility to look after their own septic tanks and Westlock County will subsidize according to water consumption at a rate of \$5.115 per m3.  
Carried 6-0

Amend Policy No.  
9.19 to reflect  
changes  
#115/16      **Councillor Ron Zadunayski:** Moved that Council accept Policy 9.19 Fee Schedule for Utility Rates and Services.  
Carried 6-0

Policy No. 9.18  
Maintenance of  
Tanks  
#116/16      **Councillor Mel Kroetsch:** Moved that Council accept Policy 9.18 Maintenance of Septic Tanks and Holding Tanks in the Industrial Park.  
Carried 6-0

Addition to Agenda: 10.11 Refer Hemmings complaint to Administration

Planning &  
Community Services  
#117/16      **Councillor Albert St. Louis:** Move that Planning and Community Services report be accepted as information.

Fire Chief John Biro entered the Meeting at 10:35 a.m.

Addition to Agenda: 10.12 People that can be contacted in the case of an emergency.

Fire Chief John Biro was asked to give an explanation to Council why there were 10 medical calls answered and why fire fighters get dispatched to medical scenes.

Fire Chief John Biro left the Meeting at 10:41 a.m.

John Biro  
#118/16

**Councillor Ron Zadunayski:** Moved that Council accept the verbal report given from Chief Biro as information.

Carried 6-0

Transportation  
Report  
#119/16

**Councillor Ron Zadunayski:** Moved that Council accept the Transportation Report for information as presented.

Carried 6-0

Old P/V Road  
#120/16

**Councillor Albert St. Louis:** Moved that a complete rehab of the old Pickardville Road between the Town of Westlock and Pickardville up to the Correction line. Also, 4 miles of rehab on the Shoal Creek Road.

Carried 6-0

Grader RFD  
#121/16

**Councillor Mel Kroetsch:** Moved that Council table option #1, Approve the purchase of two 140m-AWD Motor Graders from Finning Edmonton purchase price \$790,600.00 plus GST with a guarantee buy back of \$334,000.00

Defeated 4-2

Grader RFD  
#122/16

**Councillor Don Savage:** Moved that Council accept option #1, Approve the purchase of two 140m-AWD Motor Graders from Finning Edmonton purchase price \$790,600.00 plus GST with a guarantee buy back of \$334,000.00 with \$10,600.00 coming from contingency.

Carried 5-1

Accounts for  
Payment  
#123/16

**Councillor Don Savage:** Moved that the Accounts for payment be approved with the exclusion of Iron City Rentals in the amount of \$7879.82, Total Plumbing \$1453.35, Gregg Distributors \$1789.52, Maxxam \$829.50 for a total of \$137,862.81. Add: Cheque for \$15,081.93 for WRWMC.

Carried 6-0

Cathy Hemmings  
#124/16

**Councillor Dennis Primeau:** Moved that Council refer the information received from Mrs. Hemmings to Administration for further action.

Carried 6-0

Mental Health  
awareness  
#125/16

**Councillor Albert St. Louis:** Moved that Administration gather information for Mental Health awareness and stress related issues to put on the County website as a public service.

Carried 6-0

Bi-Monthly  
Luncheon  
#126/16

**Councillor Ron Zadunayski:** Moved that Council have an appreciation luncheon for staff Bi-monthly alternating between indoor and outdoor staff.

Carried 4-2

In Camera  
#127/16

**Councillor Ron Zadunayski:** Moved that the Meeting go In Camera at 11:40 a.m. to discuss legal and personnel issues, CAO Duane Coleman, Executive Assistant Lisa Germann, Director Bill Mills and Peter Kelly remain in the Meeting.

Carried 6-0

Regular Meeting  
#128/16

**Councillor Dennis Primeau:** Moved that Council return to the Regular Meeting at 12:21 p.m.

Carried 6-0

Councillor Don Savage left the meeting.

Bridge Report  
#129/16

**Councillor Ron Zadunayski:** Moved that Administration gather more information from Transportation and bring a detailed report back to Council.

Carried 5-0

Councillor Don Savage returned to the meeting.

Resolve Grievance  
#130/16

**Councillor Don Savage:** Moved that Council authorize Administration to negotiate a settlement for outstanding grievance.

Carried 4-2

Councillor Don Savage and Councillor Dennis Primeau left the meeting.

Adjourn Meeting  
#131/16

**Councillor Albert St. Louis:** Moved that the Meeting be adjourned.

Carried 4-0

Reeve Massey Adjourned the Meeting at 12:37 p.m.

---

Bud Massey, Reeve

---

Duane Coleman, Administrator

March 8, 2016