

MINUTES OF THE REGULAR MEETING OF THE COUNCIL FOR WESTLOCK COUNTY HELD IN THE COUNCIL CHAMBERS AT THE LOCAL ADMINISTRATION BUILDING IN WESTLOCK ON TUESDAY, MAY 13, 2014

Members Present

In attendance were Deputy Reeve Jim Wiese; Councillors Albert St. Louis, Don Savage, Mel Kroetsch and Dennis Primeau; Interim Administrator Rick McDonald and Executive Assistant Cary Mueller.

Peggy Hardinge, Manager of Finance & Administration was present at the Meeting.

Bert Seatter was present at the Meeting.

Deputy Reeve Jim Wiese called the Meeting to order at 9:01 a.m.

Additions and/or deletions to the Agenda:

Add: Emergent Items:

- a) Appointment of Weed/Pest Inspector
- b) Northlands Farm Family Award
- c) Appointment of Agricultural Fieldman
- d) Dapp Power Road Use Agreement

Roy Lidgren, Interim Director of Operations, entered the Meeting at 9:02 a.m.

Agenda Adopted #219/14

Councillor Don Savage: That the Agenda be adopted, as amended.

Carried 5-0

Minutes Adopted #220/14

Councillor Don Savage: That the Minutes of the Regular Meeting of Council held April 22, 2014, be adopted as amended:

- Resolution #204/14 should read Carried 5-1

Carried 5-0

Dennis Magnusson, Melanie Beastall and Daniel Baron, representatives of the Westlock Foundation, entered the Meeting at 9:05 a.m.

BUSINESS FROM THE MINUTES:

- Discussion took place from the report presented

Members of the Westlock Rural Fire Department, Mike Walmsley and Leslie Dunford, entered the Meeting at 9:09 a.m.

Westlock Foundation

Dennis Magnusson CEO, Westlock Foundation, presented Council with information regarding the Foundation and a discussion was held. Representatives Melanie Beastall and Daniel Baron were also present.

The Westlock Foundation representatives left the Meeting at 9:45 a.m.

CORRESPONDENCE:

1. From Dr. Richard Starke, Minister of Alberta Tourism, Parks and Recreation, dated March 13, 2014, information regarding a new incentive to make it easier to install or replace tourism attraction signs.
2. From Greg Weadick, Acting Minister of Municipal Affairs, dated April 16, 2014, information regarding Bill 27; the Flood Recovery and Reconstruction Act.
3. From Westlock Regional Water Services Commission, an e-mail received on April 24, 2014, inviting Council to attend a WRWSC facility tour on May 22, 2014.
4. From Heather Klimchuk, Minister of Culture, dated April 24, 2014, information regarding Alberta Culture Days 2014.
5. From Alberta Sport, an invitation to bid for the 2017 Alberta 55 Plus Winter Games.
 - Information was received at the Joint Services Meeting indicating that a Letter of Intent has been forwarded to Alberta Sport Connection regarding interest in jointly hosting the 2017 Alberta 55 Plus Winter Games
6. From Canada Post, dated April 24, 2014, information regarding the reduction in weekly business hours at the Jarvie Post Office.

Correspondence
#221/14

Councillor Albert St. Louis: That Council accept the correspondence for information as presented.

Carried 5-0

County Administrator
Bylaw #12/14
1st Reading
#222/14

Councillor Albert St. Louis: That Bylaw No. 12-2014, that being a Bylaw of Westlock County establishing the position of Chief Administrative Officer for Westlock County, receive first reading.

Carried 5-0

Andrew Laycock, Consultation Specialist with NORSPAN, entered the Meeting at 9:58 a.m.

Bylaw #12/14
2nd Reading
#223/14

Councillor Don Savage: That Bylaw No. 12-2014 receive second reading.

Carried 5-0

Bank Statement
#224/14

Councillor Mel Kroetsch: That Council accept the Bank Statement for the period ending March 31, 2014 for information as presented.

Carried 5-0

Signing Authority
#225/14

Councillor Dennis Primeau: That Interim County Administrator Rick McDonald OR Manager of Finance & Administration Peggy Hardinge OR Interim Director of Operations Roy Lidgren and one of the following elected officials be authorized to endorse cheques issued by Westlock County on the main Bank of Montreal chequing account # 1003-170:

- Ron Zadunayski
- Albert St. Louis
- Jim Wiese
- Bud Massey
- Don Savage
- Mel Kroetsch
- Dennis Primeau

Carried 5-0

The Press, Manager Peggy Hardinge, Bert Seatter, Leslie Dunford and Mike Walmsley left the Meeting at 10:09 a.m.

Deputy Reeve Jim Wiese recessed the Meeting at 10:09 a.m.

The Meeting reconvened at 10:11 a.m.

In Camera
#226/14

Councillor Dennis Primeau: That the Meeting go In Camera at 10:12 a.m. to discuss a land issue and Andrew Laycock, Consultation Specialist with NORSPAN, County Administrator Rick McDonald, Director of Operations Roy Lidgren and Executive Assistant Cary Mueller remain in the Meeting.

Carried 5-0

Reeve Bud Massey entered the Meeting at 10:40 a.m.

Regular Meeting
#227/14

Councillor Don Savage: That Council return to the Regular Meeting at 10:45 a.m.

Carried 6-0

Andrew Laycock, Consultation Specialist with NORSPAN, left the Meeting at 10:45 a.m.

Reeve Bud Massey assumed the chair at 10:45 a.m.

The Press, Manager Peggy Hardinge, Ray Crews, Assessor for Westlock County Phyllis Chapotelle, Westlock County Tax Clerk and Dwayne Keller, Interim Manager of Utility Services, entered the Meeting at 10:45 a.m.

ITEMS RETURNED:

- a) Mill Rate Bylaw No. 10-2014

Mill Rate Bylaw
No.10-2014
1st Reading
#228/14

Councillor Jim Wiese: That Bylaw No. 10-2014, that being a Bylaw of Westlock County to authorize the several rates of taxation imposed for all purposes for the year 2014, receive first reading.

Carried 6-0

Bylaw #10/14
2nd Reading
#229/14

Councillor Don Savage: That Bylaw No. 10-2014 be given second reading.

Carried 6-0

Consent for 3rd
Reading
#230/14

Councillor Dennis Primeau: That consent be given for Bylaw No. 10-2014 to receive third reading and be finally passed.

Carried Unanimously 6-0

Bylaw #10/14
3rd Reading
#231/14

Councillor Jim Wiese: That Bylaw No. 10-2014 be given third reading and be finally passed.

Carried 6-0

Assessor Ray Crews and Tax Clerk Phyllis Chapotelle left the Meeting at 11:03 a.m.

b) Special Levy Bylaw No. 11-2014

Special Levy Bylaw
No. 11-2014
1st Reading
#232/14

Councillor Jim Wiese: That Bylaw No. 11-2014, that being a bylaw of Westlock County to provide for a special levy to pay for a portion of the cost of repairs and maintenance for certain water and sewer distribution systems, receive first reading.

Carried 6-0

Bylaw #11/14
2nd Reading
#233/14

Councillor Don Savage: That Bylaw No. 11-2014 be given second reading.

Carried 6-0

Consent for 3rd
Reading
#234/14

Councillor Dennis Primeau: That consent be given for Bylaw No. 11-2014 to receive third reading and be finally passed.

Carried Unanimously 6-0

Bylaw #11/14
3rd Reading
#235/14

Councillor Jim Wiese: That Bylaw No. 11-2014 receive third reading and be finally passed.

Carried 6-0

Tabled Resolution
#156/14 to Floor
#236/14

Councillor Don Savage: That tabled resolution #156/14 be brought to the floor.

Carried 6-0

c) Surplus County Equipment

Surplus County
Equipment
#237/14

Councillor Don Savage: That Council accept the recommendation from Administration and offer the surplus Westlock County owned equipment for sale at a Michener Allen Auctioneering Ltd. public auction.

Carried 4-2

Manager Peggy Hardinge left the Meeting at 11:27 a.m.

Roy Lidgren, Interim Director of Operations and Dwayne Keller, Interim Manager of Utility Services presented Council with a proposed Regional Water Line Connection to the County Industrial Park.

Bert Seatter re-entered the Meeting at 11:35 a.m.

Regional Water Line
Connection to
County Industrial
Park
#238/14

Councillor Mel Kroetsch: That Council authorize Administration to proceed with the preparation of a proposal and hiring Stantec to provide a water model which would include the projected total cost of connecting Westlock County's Industrial Park to the Regional Water Line and present the information to Council for consideration.

Carried 6-0

Interim Manager Dwayne Keller left the Meeting at 11:46 a.m.

Signing Authority
#239/14

Councillor Albert St. Louis: That Interim County Administrator Rick McDonald OR Manager of Finance & Administration Peggy Hardinge OR Interim Director of Operations Roy Lidgren and one of the following elected officials be authorized to do any transactions for Westlock County's Bank of Montreal accounts # 1003-189, #1027-084, #1031-526, #1031-534, and #1038-015:

- Ron Zadunayski
- Albert St. Louis
- Jim Wiese
- Bud Massey
- Don Savage
- Mel Kroetsch
- Dennis Primeau

Carried 6-0

Bridge File #73057
#240/14

Councillor Jim Wiese: That Council accept the recommendation from MPA Engineering Ltd. and award Tender No. 73057-14 for culvert installation and other work to 765341 Alberta Ltd. (a.k.a. Greyhorse Holdings) for the amount of \$184,511.47 plus GST and a contingency of \$19,000.00 to be derived from Capital Reserves.

Carried 6-0

Bridge File #09157
#241/14

Councillor Don Savage: That Council accept the recommendation from MPA Engineering Ltd. and award Tender No. 09157-14 for culvert installation and other work to 765341 Alberta Ltd. (a.k.a. Greyhorse Holdings) for the amount of \$174,390.00 plus GST and a contingency of \$18,000.00 to be derived from Capital Reserves.

Carried 6-0

Reeve Massey recessed the Meeting at 12:04 p.m.

The Meeting reconvened at 12:31 p.m.

Community Grants:

Busby Community
Grant
#242/14

Councillor Albert St. Louis: That Council accept the recommendation from the Community Development Committee to award the Busby Community League with a Capital Grant in the sum of \$4,154.64 for the Busby Community Hall upgrades and renovations.

Carried 6-0

Jarvie Community
Council Grant
#243/14

Councillor Dennis Primeau: That Council accept the recommendation from the Community Development Committee to award the Jarvie Community Council with a Capital Grant in the sum of \$10,000.00 for the Jarvie Playground Project in conjunction with the Hamlet of Jarvie's 100th Anniversary celebration.

Carried 6-0

Pibroch Agricultural
Society Conditional
Grant
#244/14

Councillor Jim Wiese: That Council accept the recommendation from the Community Development Committee to award the Pibroch Agricultural Society with a Capital Grant in the sum of \$1,315.25 for the Wheel Chair ramp upgrade at the Pibroch Community Hall subject to the required information being provided to the County office.

Carried 5-1

2014 Grant Funding
#245/14

Councillor Jim Wiese: That Administration forward a letter to all Community organizations within Westlock County advising that no additional Community Grant applications will be accepted for the 2014 funding year but applications will be accepted for the 2015 funding year and reviewed following the closing date for applications only.

Carried 6-0

Appointment of
Weed/Pest Inspector
#246/14

Councillor Albert St. Louis: That Council accept the recommendation from Administration and appoint Lyle Brown and Nola Fulcher as Westlock County weed and pest inspectors for 2014.

Carried 6-0

Appointment of
Agricultural
Fieldman
#247/14

Councillor Don Savage: That Council accept the recommendation of Administration and appoint Jacolyn Tigert, Manager of Agricultural Services, as the Agricultural Fieldman for Westlock County in compliance with Provincial legislation.

Carried 6-0

Northlands Farm
Family Award
Nominee
#248/14

Councillor Albert St. Louis: That Council accept the recommendation from Administration and nominate the Gerig Family from Busby for the 2014 Northlands Farm Family Award.

Carried 6-0

Amend Dapp Power
Road Use Agreement
#249/14

Councillor Jim Wiese: That Administration amend the Road Use Agreement with Dapp Power as it relates to the noted haul route. Access to Dapp Power shall be restricted via Secondary Highways 776 and 661. Administration is instructed to contact Dapp Power regarding this amendment.

Carried 6-0

Councillor Albert St. Louis left the Meeting at 1:05 p.m. and returned at 1:07 p.m.

Accounts for
Payment
#250/14

Deputy Reeve Jim Wiese That the Accounts for Payment in the amount of \$629,640.20 be approved for payment.

Carried 6-0

Administrators
Report
#251/14

Councillor Dennis Primeau: That Council accept the Administrator's report for information as presented.

Carried 6-0

Miriam Moisan, Manager, Major Gifts, STARS Foundation entered the Meeting at 1:11 p.m. She presented Council with an update on the activities of STARS.

Contribution to
STARS
#252/14

Councillor Don Savage: That Westlock County contribute \$1.00 per capita to the STARS Foundation for the year 2014 for a total of \$7,644.00.

Carried 6-0

Miriam Moisan from STARS, left the Meeting at 1:31 p.m.

COMMITTEE REPORTS:

- **Subdivision and Development Appeal Board:**
 - 1 appeal is scheduled for May 23, 2014
 - Administration is making enquiries regarding a training session for the Appeal Board Members

- **Emergency Management Committee**
 - Information was presented regarding the Glenn Latimer Award
 - The annual Appreciation Night has been deferred to the Fall of 2014
 - Fire Chief John Biro reviewed the County's established Emergency Plan
 - Fire Chief John Biro presented information on training sessions and orientated the committee on the function and benefits of the established Standard Operating Guidelines
 - Information was presented on the anticipated flood and fire seasons
 - The Province has provided possible alternatives to control ATV's during the fire season
 - With the vacancy of the Director of Environmental Services, Fire Chief John Biro is serving as the Deputy Director of the Emergency Operational Centre
 - Discussion took place regarding enforcement of preventative action to alleviate potential fire hazards

- **Westlock Regional Municipal Airport Advisory Board:**
 - A meeting was held last week
 - Al Christou is preparing a report for Council's consideration

- **Westlock Foundation:**
 - A presentation was made earlier in today's meeting

- **Westlock Seed Cleaning Co-op:**
 - Nothing to report

- **Westlock Regional Waste Management Commission:**
 - The meeting has been postponed to May 16, 2014

- **Westlock & District FCSS Advisory Board:**
 - An introductory meeting to meet the new Director will be scheduled

- **Westlock Municipal Library/Yellowhead Regional Library:**
 - The Westlock Municipal Library Board is interested in continuing library services in Fawcett and Jarvie

- **Tawatinaw Community Futures:**
 - Issued 19 loans in 2013
 - Applications have been received for the Biz Kids Program
- **Tawatinaw Valley Alpine & Nordic Centre Advisory Board:**
 - The Board has expressed concerns regarding a water line at the top of the hill to service the half pipe
- **GROWTH Alberta:**
 - The School Expo will be held in Barrhead
 - The Annual General Meeting is scheduled for May 21, 2014
- **Joint Services Commission:**
 - A meeting was held April 29, 2014
 - A letter was received and discussed regarding jointly hosting the 2017 Alberta 55 Plus Winter Games
- **Westlock & District Historical Society:**
 - Nothing to report
- **Alberta Trail Net:**
 - Focusing on the Landing Trail
 - Easements are a concern
 - A letter will be sent to Westlock County regarding signage
- **Community Development Committee:**
 - Nothing to report
- **Westlock Regional Water Services Commission:**
 - Concerns have been received from one of the Landowners
- **Athabasca Watershed:**
 - Nothing to report
- **Local Agricultural Societies:**
 - Westlock - the racetrack will not be relocated for some time
 - A work project will be scheduled to repair the bleachers
- **Westlock Drug Task Force:**
 - School Resource Officer is on hold
 - Discussions have been held regarding a possible Youth Firefighters Rodeo
 - Camps will be held regarding bullying
 - Talks about renaming the Drug Task Force

- **Public Relations:**

- Nothing to report

Committee Reports
#253/14

Councillor Don Savage: That the Committee Reports be accepted for information as presented.

Carried 6-0

In Camera
#254/14

Councillor Don Savage: That the Meeting go In Camera at 2:04 p.m. to discuss personnel issues and Interim Administrator Rick McDonald, Interim Director of Operations Roy Lidgren and Executive Assistant Cary Mueller shall remain in the Meeting.

Carried 6-0

Regular Meeting
#255/14

Councillor Dennis Primeau: That Council return to the Regular Meeting at 2:34 p.m.

Carried 6-0

Adrienne Finnegan, representative of the Bank of Montreal, entered the Meeting at 2:36 p.m. to obtain signatures for signing authority at the Bank of Montreal.

Adrienne left the Meeting at 2:36 p.m.

Appointment of
CUPE Negotiator
#256/14

Councillor Don Savage: That Council accept the recommendation from Administration and appoint Mr. Denis Halyk, CHRP, as the Chief Spokesman for negotiations with CUPE and appoint Interim Administrator Rick McDonald, Interim Director of Operations Roy Lidgren and Manager of Finance & Administration Peggy Hardinge to the negotiation team.

Carried 6-0

Release Russell
Farmer & Associates
Consulting Ltd.
Report
#257/14

Councillor Mel Kroetsch: That the Russell Farmer & Associates Consulting Ltd. Report be released to the staff along with a covering letter and to the Westlock News along with a Press Release.

Carried 6-0

Chief Administrative
Officer
#258/14

Reeve Bud Massey: That Council accept the recommendation from Administration and engage the services of Rick Vogel, Pekarsky Stein, for recruiting possible candidates for the position of Westlock County Administrator.

Carried 6-0

Councillor Don Savage left the Meeting at 2:38 p.m.

Adjourn
#259/14

Councillor Dennis Primeau: That the Meeting be adjourned at 2:39 p.m.

Carried 5-0

Reeve

Administrator