

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL FOR WESTLOCK COUNTY HELD IN THE COUNCIL CHAMBERS AT THE LOCAL ADMINISTRATION BUILDING IN WESTLOCK ON TUESDAY, SEPTEMBER 22, 2015**

Members Present

In attendance were Reeve Bud Massey; Deputy Reeve Don Savage; Councillors Mel Kroetsch, Dennis Primeau, Albert St. Louis, Ron Zadunayski and Jim Wiese Administrator Peter Kelly and Executive Assistant Lisa Germann.

Sue Oberg, Assistant County Administrator/Chief Financial Officer, Bill Mills, Director of Engineering & Infrastructure, Jacolyn Tigert, Manager of Agriculture Services were present at the Meeting.

Henry Lemke and Michelle Cuthbertson were present at the Meeting.

Reeve Bud Massey called the Meeting to order at 8:59 a.m.

**Special Community Announcements:**

- Councillor Ron Zadunayski announced the Ham Bingo Night to be held at the Half Moon Lake Community Hall, October 2, 2015.

Agenda Adopted #316/15

**Councillor Jim Weise:** Moved that the agenda be adopted as amended:

Add: 11.13 Tender for Capital Budget Program  
13.1 Fuel prices at the airport-discussion

Carried 7-0

Minutes Adopted #317/15

**Councillor Jim Weise:** Moved that the Minutes of the Regular Meeting of Council held September 8, 2015 be adopted as amended:

Add: Motion #313/15 Councillor Jim Weise moved to take the \$24,500.00 + G.S.T from the contingency reserve fund to purchase Ridge Mulcher.

Carried 7-0

**Business Arising From the Minutes:** None

**Public Participation:**

Reeve Massey asked for questions or concerns from the audience:

Michelle Cuthbertson brought forth the following issue of concern:

Wondering why the Jarvie General Store is being told they can no longer recycle their cardboard at the Jarvie Transfer Station.

Jarvie Transfer Station #318/15

**Councillor Dennis Primeau:** Move that the Jarvie General Store continue using the Jarvie Transfer Station to recycle their cardboard until Administration gets clarification.

Carried 7-0

Michelle Cuthbertson left the meeting at 9:25 a.m.

Jacolyn Tigert left the meeting at 9:25 a.m.

Henry Lemke brought forth the following issue of concern:

His west end quarter between the school and his property in Dapp S.W. 12-62-27 W4 has a water drainage concern, he is requesting to have it cleaned out, as he feels it is a safety concern. Administration will do a report and bring it to the next meeting.

**Consideration of Deferred Business:** None

**Public Hearings:** None

**Correspondence:**

- a.) Letter from Agriculture and Forestry, regarding Westlock County's declaration of a State of Agriculture Disaster.
- b.) From GROWTH Alberta, information regarding the 2015 Business Excellence Award Winners;
- Reeve Massey shared that Paws Inn in Westlock County was one of the 2015 Business Excellence Award Winners.
- c.) Letter from Bank of Montreal, information regarding completion of Annual Credit review.
- d.) From Enid Schreiber a letter of resignation from the Municipal Planning Commission.

Correspondence  
#319/15

**Councillor Ron Zadunayski:** Moved that the correspondence be accepted for information as presented.

Carried 7-0

Fire Bylaw No. 05-  
2015 3rd Reading  
#320/15

**Councillor Albert St. Louis:** Moved that Bylaw No. 05-2015 that being a Bylaw of Westlock County for Fire Protection receive third reading and be finally passed.

Councillor Primeau requested a recorded vote.

Yay: Councillor Mel Kroetch  
Councillor Albert St. Louis  
Councillor Don Savage  
Councillor Ron Zadunayski  
Reeve Bud Massey

Nay: Councillor Dennis Primeau  
Councillor Jim Wiese

Carried 5-2

Policy No. 2.02 Code  
of Conduct for  
Council Members  
#321/15

**Councillor Don Savage:** Moved that council accept Policy No. 2.02 Conduct for Council Members.

Carried 5-2

Policy No. 3.13 Code  
of Conduct for  
Municipal Employees  
#322/15

**Councillor Ron Zadunayski:** Moved that Council accept Policy No. 3.13 Conduct for Municipal Employees.

Carried 6-1

Planning &  
Community Services  
Report  
#323/15

**Councillor Ron Zadunayski:** Moved that the Planning and Community Services Report be accepted for information as presented.

Carried 7-0

Dwayne Rawson RCMP Staff Sargent, entered the meeting at 10:27 a.m.

Recreation Report  
#324/15      **Councillor Don Savage:** Moved that The Recreation Report be accepted for information as presented.  
Carried 7-0

RCMP Report  
#325/15      **Councillor Don Savage:** Moved that The RCMP Report be accepted for information as presented.  
Carried 7-0

Dwayne Rawson RCMP Staff Sargent, left the meeting at 10:40 a.m.  
Dwayne Keller entered the meeting at 10:40 a.m.

Gravel Cost  
Breakdown  
#326/15      **Councillor Don Savage:** Moved that The Gravel Cost Breakdown Report requested by Councillor Mel Kroetch at the last Regular Meeting of Council be amended by Administration with more detailed information and to return to Council when the report is ready.  
Carried 7-0

Pickardville Septic  
Waste & Lagoon  
Usage  
#327/15      **Councillor Jim Wiese:** Moved that the Report on the Disposal of Septic Waste and Lagoon Usage site in Pickardville come back to Council for more ideas and discussion.  
Carried 7-0

Paving Tender-Vimy  
#328/15      **Councillor Ron Zadunayski:** Moved that Westlock County award the Tender for the Vimy Paving and Repair to Pavait Construction for their bid amount of \$147,499.16 of which will come from the Capital Budget for paving repairs in Vimy.  
Carried 4-3

Recess 11:26 a.m.  
Regular Meeting 11:31 a.m.

Operating Variance  
Report  
#329/15      **Councillor Jim Wiese:** Moved that the Council accept The Operating Variance Report for information as presented.  
Carried 7-0

Operating Capital  
Report  
#330/15      **Councillor Ron Zadunayski:** Moved that Council accept The Operating Capital Report for information as presented.  
Carried 7-0

Accounts for  
Payment  
#331/15      **Councillor Ron Zadunayski:** Moved that Council accept The Accounts for Payment Report for information as presented.  
Carried 7-0

Tender for Road  
Contract 151-05411-  
00 RR 272 N TWP  
614  
#332/15      **Councillor Jim Wiese:** Moved that Westlock County accept Tender for Road Contract 151-05411-00 Range Road 272 North Township 614 for Grading and other work.  
Carried 7-0

Councillor Ron Zadunayski had an inquiry regarding the airport fuel prices on behalf of a Rate Payer who felt they were high compared to other airports. Administration will get back to Ron with information on the exact fuel cost.

In Camera  
#333/15

**Councillor Ron Zadunayski:** Moved that the Meeting go in Camera at 11:55 p.m. to discuss legal issues. CAO Peter Kelly, Sue Oberg, Assistant County Administrator/Chief Financial Officer, Bill Mills, Director of Engineering & Infrastructure and Executive Assistant Lisa Germann remain in the Meeting.

Carried 7-0

Regular Meeting  
#334/15

**Councillor Mel Kroetch:** Moved that Council return to Regular Meeting at 1:16 p.m.

Carried 7-0

Unit 815F  
#335/15

**Councillor Don Savage:** Moved that Council accept the recommendation from Public Works to sell the Unit 815F with a minimum reserved bid of \$460,000.00

Carried 6-1

Contingency Reserve  
Fund  
#336/15

**Councillor Jim Wiese:** Moved that the Funds derived from the sale of Unit 815F will go into a contingency equipment reserve for the future purchase of necessary equipment for Transportation Public Works.

Carried 6-1

Sell Load Line  
Trailer  
#337/15

**Councillor Ron Zadunayski:** Moved that the County dispose of the Load Line Trailer and put the money's derived into the Equipment Reserve.

Carried 6-1

Purchase of Cross  
Gate Trailer  
#338/15

**Councillor Jim Wiese:** Moved that the County purchase a Cross Gate Trailer using money's from the Equipment Reserve.

Carried 6-1

Purchase of KVA  
Light Plant  
Generators  
#339/15

**Councillor Jim Wiese:** Moved that the County purchase 2 20KVA used light plant/generators with the funds to be taken from the equipment reserve.

Carried 7-0

Purchase of Rubber  
Tire Loader/Back  
Hoe  
#340/15

**Councillor Mel Kroetch:** Moved that the County purchase a Rubber Tire Loader/Back Hoe with the funds coming from the equipment reserve.

Carried 6-1

Sell Unit 1327 and  
pump  
#341/15

**Councillor Ron Zadunayski:** Moved that the County sell Truck Unit 1327 and Pump at Auction and funds go into contingency fund.

Carried 7-0

September 10, 2015  
Agreement Draft  
#342/15

**Councillor Albert St. Louis:** Moved that Council Sign as agreement draft dated September 10, 2015.

Carried 6-1

Adjourn Meeting  
#343/15

**Councillor Ron Zadunayski:** Moved that the Meeting be adjourned at 2:21 p.m.

Carried 7-0

---

Reeve

---

Administrator

