



2018 OPERATING BUDGET

REVISED APPROVED APRIL 24, 2018

APPROVED DECEMBER 19, 2017



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		2018 Budget			2017 Budget			Variance		
		Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy
Legislative										
Legislative Operating	1100	(56,000)	116,950	60,950	-	382,694	382,694	(56,000)	(265,744)	(321,744)
Councillor - Division 1	1101	-	54,235	54,235	-	-	-	-	54,235	54,235
Councillor - Division 2	1102	-	55,843	55,843	-	-	-	-	55,843	55,843
Councillor - Division 3	1103	-	63,025	63,025	-	-	-	-	63,025	63,025
Councillor - Division 4	1104	-	53,820	53,820	-	-	-	-	53,820	53,820
Councillor - Division 5	1105	-	54,853	54,853	-	-	-	-	54,853	54,853
Councillor - Division 6	1106	-	56,568	56,568	-	-	-	-	56,568	56,568
Councillor - Division 7	1107	-	54,990	54,990	-	-	-	-	54,990	54,990
Election	1900	-	6,600	6,600	-	26,250	26,250	-	(19,650)	(19,650)
		(56,000)	516,885	460,885	-	408,944	408,944	(56,000)	107,941	51,941
										12.7%

		2018 Budget			2017 Budget			Variance		
		Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy
Administration										
General Municipal	0100	(11,817,476)	199,700	(11,617,776)	(11,326,348)	314,600	(11,011,748)	(491,128)	(114,900)	(606,028)
General Administration	1200	(195,300)	1,641,291	1,445,991	(47,350)	1,550,471	1,503,121	(147,950)	90,820	(57,130)
Facility Maintenance	1400	(19,750)	124,577	104,827	-	92,008	92,008	(19,750)	32,569	12,819
Loans to Other Agencies	5200	(508,313)	508,313	-	(508,313)	508,313	-	-	-	-
FCSS	5500	-	55,220	55,220	-	55,220	55,220	-	-	-
Community Grants	7300	-	124,580	124,580	-	112,080	112,080	-	12,500	12,500
Libraries	7400	-	163,046	163,046	-	165,856	165,856	-	(2,810)	(2,810)
Government Requisitions	8100	(3,197,516)	3,197,516	-	(3,197,524)	3,197,524	-	8	(8)	-
		(15,738,354)	6,014,243	(9,724,112)	(15,079,535)	5,996,072	(9,083,463)	(658,819)	18,171	(640,649)
										7.1%

		2018 Budget			2017 Budget			Variance		
		Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy
Protective Services										
Fire Services										
General Operating	2301	(139,000)	317,202	178,202	(90,000)	351,646	261,646	(49,000)	(34,444)	(83,444)
Fawcett	2303	-	81,805	81,805	-	29,900	29,900	-	51,905	51,905
Jarvie	2304	-	25,200	25,200	-	35,300	35,300	-	(10,100)	(10,100)
Pickardville	2305	-	41,500	41,500	-	35,460	35,460	-	6,040	6,040
Busby	2306	-	45,300	45,300	-	42,100	42,100	-	3,200	3,200
Clyde	2307	-	17,700	17,700	-	18,700	18,700	-	(1,000)	(1,000)
Westlock Rural	2308	-	45,900	45,900	-	42,800	42,800	-	3,100	3,100
Fire Guardian	2309	-	14,100	14,100	-	12,300	12,300	-	1,800	1,800
		(139,000)	588,707	449,707	(90,000)	568,206	478,206	(49,000)	20,501	(28,499)
										-6.0%
Health & Safety										
H & S Program	6500	(47,000)	183,800	136,800	(17,000)	152,616	135,616	(30,000)	31,184	1,184
		(47,000)	183,800	136,800	(17,000)	152,616	135,616	(30,000)	31,184	1,184
										0.9%
Emergency Management										
Emergency Management	2400	-	23,271	23,271	-	20,000	20,000	-	3,271	3,271
		-	23,271	23,271	-	20,000	20,000	-	3,271	3,271
										16.4%
Regulatory Services										
RCMP Contract	2100	-	-	-	-	91,525	91,525	-	(91,525)	(91,525)
CPO	2600	(30,000)	163,238	133,238	(35,000)	157,706	122,706	5,000	5,532	10,532
		(30,000)	163,238	133,238	(35,000)	249,231	214,231	5,000	(85,993)	(80,993)
										-37.8%

		2018 Budget			2017 Budget			Variance		
		Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy
Transportation Services										
Transportation General	3200	(97,500)	1,355,030	1,257,530	(482,000)	1,270,213	788,213	384,500	84,817	469,317
Public Works Shop	3201	(555,344)	755,744	200,400	(412,000)	785,265	373,265	(143,344)	(29,521)	(172,865)
Road Graveling	3203	(2,165,000)	3,029,469	864,469	(1,600,000)	1,941,231	341,231	(565,000)	1,088,238	523,238
General Road Maintenance	3204	-	1,242,651	1,242,651	-	1,068,058	1,068,058	-	174,593	174,593
Grader Program	3205	(4,500)	2,157,176	2,152,676	(2,000)	2,430,133	2,428,133	(2,500)	(272,957)	(275,457)
Culvert Program	3206	-	188,943	188,943	-	91,892	91,892	-	97,051	97,051
Brush Control Program	3207	-	106,538	106,538	-	83,939	83,939	-	22,599	22,599
Drainage Program	3208	-	65,156	65,156	-	347,052	347,052	-	(281,896)	(281,896)
Bridge Program	3209	-	113,591	113,591	-	93,297	93,297	-	20,294	20,294
Residential Dust Control	3211	(41,850)	66,030	24,180	(163,840)	122,420	(41,420)	121,990	(56,390)	65,600
General Dust Control	3212	-	19,469	19,469	-	51,420	51,420	-	(31,951)	(31,951)
Hamlet Streets	3217	(120,000)	194,434	74,434	-	196,156	196,156	(120,000)	(1,722)	(121,722)
		(2,984,194)	9,294,232	6,310,038	(2,659,840)	8,481,076	5,821,236	(324,354)	813,156	488,802
										8.4%

		2018 Budget			2017 Budget			Variance		
		Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy
Airport										
Airport	3300	(118,760)	169,760	51,000	(176,000)	176,000	-	57,240	(6,240)	51,000
		(118,760)	169,760	51,000	(176,000)	176,000	-	57,240	(6,240)	51,000
										-

Water			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy		
Water - General Operating	4100	(52,207)	413,866	361,659	(23,200)	353,430	330,230	(29,007)	60,436	31,429	
Jarvie Operating	4101	(59,145)	12,000	(47,145)	(74,838)	11,305	(63,533)	15,693	695	16,388	
Pickardville Operating	4102	(155,315)	59,900	(95,415)	(160,491)	62,700	(97,791)	5,176	(2,800)	2,376	
Busby Operating	4103	(78,885)	34,300	(44,585)	(89,571)	34,732	(54,839)	10,686	(432)	10,254	
Vimy Operating	4104	(109,255)	47,500	(61,755)	(119,189)	48,651	(70,538)	9,934	(1,151)	8,783	
Fawcett Operating	4105	(45,525)	21,250	(24,275)	(62,420)	16,092	(46,328)	16,895	5,158	22,053	
Pibroch Operating	4106	(35,765)	16,350	(19,415)	(38,726)	16,274	(22,452)	2,961	76	3,037	
Dapp Operating	4107	(34,635)	21,670	(12,965)	(34,885)	19,268	(15,617)	250	2,402	2,652	
Industrial Park Operating	4108	(24,135)	12,400	(11,735)	(19,884)	33,000	13,116	(4,251)	(20,600)	(24,851)	
Crosswing Operating	4109	(2,660)	1,050	(1,610)	(4,522)	700	(3,822)	1,862	350	2,212	
		(597,527)	640,286	42,759	(627,726)	596,152	(31,574)	30,199	44,134	74,333	
										-235.4%	

Waste Water			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy		
General Operating	4200	-	92,656	92,656	-	99,408	99,408	-	(6,752)	(6,752)	
Jarvie Operating	4201	(13,224)	3,000	(10,224)	(9,660)	2,000	(7,660)	(3,564)	1,000	(2,564)	
Pickardville Operating	4202	(39,204)	14,500	(24,704)	(23,355)	4,900	(18,455)	(15,849)	9,600	(6,249)	
Busby Operating	4203	(15,504)	3,350	(12,154)	(11,781)	3,450	(8,331)	(3,723)	(100)	(3,823)	
Vimy Operating	4204	(23,484)	4,450	(19,034)	(19,057)	6,800	(12,257)	(4,427)	(2,350)	(6,777)	
Fawcett Operating	4205	(10,488)	2,500	(7,988)	(8,725)	2,600	(6,125)	(1,763)	(100)	(1,863)	
Pibroch Operating	4206	(7,750)	2,500	(5,250)	(5,250)	2,112	(3,138)	(2,500)	388	(2,112)	
Dapp Operating	4207	(3,192)	4,000	808	(2,520)	3,768	1,248	(672)	232	(440)	
Industrial Park Operating	4108	(10,228)	10,000	(228)	(145)	500	355	(10,083)	9,500	(583)	
		(123,074)	136,956	13,882	(80,493)	125,538	45,045	(42,581)	11,418	(31,163)	
										-69.2%	

Solid Waste Management			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy		
General Operating	4300	(106,008)	354,560	248,552	(77,765)	313,800	236,035	(28,243)	40,760	12,517	
Vimy Operating	4302	-	73,971	73,971	-	72,743	72,743	-	1,228	1,228	
Busby Operating	4303	-	65,051	65,051	-	63,743	63,743	-	1,308	1,308	
Pibroch Operating	4306	-	57,491	57,491	-	55,743	55,743	-	1,748	1,748	
Jarvie Operating	4308	-	97,198	97,198	-	77,862	77,862	-	19,336	19,336	
		(106,008)	648,272	542,264	(77,765)	583,891	506,126	(28,243)	64,381	36,138	
										7.1%	

Planning & Development			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy		
Planning	6100	(189,735)	521,975	332,239	(210,350)	535,038	324,688	20,615	(13,063)	7,551	
		(189,735)	521,975	332,239	(210,350)	535,038	324,688	20,615	(13,063)	7,551	
										2.3%	

Agricultural Services			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy		
General Ag Services	6201	(181,100)	376,734	195,634	(187,300)	448,766	261,466	6,200	(72,032)	(65,832)	
Weed Control	6203	-	227,696	227,696	-	186,426	186,426	-	41,270	41,270	
Beaver Control	6204	(1,000)	79,010	78,010	-	72,000	72,000	(1,000)	7,010	6,010	
Weed Inspections	6206	-	43,659	43,659	-	33,962	33,962	-	9,697	9,697	
Roadside Mowing	6209	(9,550)	42,625	33,075	-	48,086	48,086	(9,550)	(5,461)	(15,011)	
		(191,650)	769,724	578,074	(187,300)	789,240	601,940	(4,350)	(19,516)	(23,866)	
										-4.0%	

Cemetery			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy		
Cemetery	5600	(4,300)	16,000	11,700	(6,000)	8,500	2,500	1,700	7,500	9,200	
		(4,300)	16,000	11,700	(6,000)	8,500	2,500	1,700	7,500	9,200	
										368.0%	

Marketing & Economic Development			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy		
Marketing & Ec Dev	6400	-	23,555	23,555	(47,050)	56,000	8,950	47,050	(32,445)	14,605	
Property Management	6600	(87,255)	35,836	(51,419)	(81,060)	8,710	(72,350)	(6,195)	27,126	20,931	
		(87,255)	59,391	(27,864)	(128,110)	64,710	(63,400)	40,855	(5,319)	35,536	
										-56.1%	

Recreation			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy	Revenue	Expenses	Tax Levy		
General Operating		(22,500)	387,805	365,305	(15,000)	385,712	370,712	(7,500)	2,093	(5,407)	
Long Island Lake		(102,300)	105,710	3,410	(96,900)	87,950	(8,950)	(5,400)	17,760	12,360	
Tawatinau Ski Hill		-	297,403	297,403	-	258,143	258,143	-	39,260	39,260	
		(124,800)	790,918	666,118	(111,900)	731,805	619,905	(12,900)	59,113	46,213	
										7.5%	

TOTALS			2018 Budget			2017 Budget			Variance		
	Revenue	Expenses	Net	Revenue	Expenses	Net	Revenue	Expenses	Net		
	(20,537,658)	20,537,658	(0)	(19,487,019)	19,487,019	(0)	(1,050,639)	1,050,639	(0)		

WESTLOCK COUNTY - 2018 SERVICE LEVELS

01-00 - General Municipal Function

Description:

General Municipal Function is not an active line department but is used to record the application of Revenues or Expenditures that have a global Corporate impact and cannot be assigned to a particular function. Examples are Municipal Taxes on the Revenue side and a General Contingency Fund on the Expense side. The Net Revenue in this Department is counter-balanced by deficits in other departments for which individual tax rates are not levied to derive revenues. Each year the budget is established in December using the previous year's assessment values, with a tentative Tax (Mill) Rate set. Once the current year Assessment values are received at the end of February, those numbers are updated and the Budget is given final approval in April, in time to approve the Tax Rate Bylaws and generate and mail out the annual Assessment and Tax Notices.

Operating Summary:

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Municipal Taxes	(10,589,768)	(11,059,097)	(469,329)	4.4%
User Fees and sale of goods	(100,000)	(140,000)	(40,000.00)	40.0%
Investment Income	(100,875)	(121,100)	(20,225)	20.0%
Penalties	(151,000)	(201,500)	(50,500)	33.4%
Transfers from Other Government	(224,649)	(223,079)	1,570	-0.7%
Transfer from Reserves	(160,056)	(72,700)	87,356	-54.6%
	(11,326,348)	(11,817,476)	(491,128)	4.3%
EXPENSES				
Contracted & General Services	-	60,000	60,000	-
Materials, Supplies & Utilities	6,500	7,000	500	7.7%
Provision for Allowances	65,000	4,700	(60,300)	-92.8%
Bank Charges & Short-term Interest	13,500	-	(13,500)	-100.0%
Transfers to Reserves	229,600	128,000	(101,600)	-44.3%
	314,600	199,700	(114,900)	-36.5%
Net Tax Requirement	(11,011,748)	(11,617,776)	(606,028)	5.5%

Previous Year Highlights:

Contingency Fund reduced from the Reserves & Allowances Policy 5.13. The policy states that 2.5% of each annual budget will be included in each annual budget. Based on total expenses in the 2017 operating budget, this amount would be \$506,288. Administration is recommending an amount of \$50,000 and a review of the reserve policy in 2018.

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

11-00 - LEGISLATIVE SERVICES

County Council is elected to represent the citizens of Westlock County. The main roles and responsibilities are to establish the general direction of the County by way of evaluating existing operational programs, establishing and reviewing operational policies and bylaws and to authorize annual operating and capital budgets. The Chief Administrative Officer is the sole employee reporting to Council. In addition to these general responsibilities for the County, the elected officials are also appointed to various internal Committees as well as external committees and autonomous organizations. Legislative Services encompasses all activities related to County Council. Includes memberships in political associations and related travel and associated costs to attend conferences.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Transfer from Other Governments	-	(50,000)	(50,000)	-
Transfer from Reserves	-	(6,000)	(6,000)	-
Total	-	(56,000)	(50,000)	-
EXPENSES				
Salaries, Wages & Benefits	296,770	295,965	(805)	-0.3%
Contracted & General Services	73,424	184,370	110,946	151.1%
Materials, Supplies & Utilities	12,500	27,700	15,200	121.6%
Transfers to Reserves	-	2,250	2,250	0.0%
	382,694	510,285	127,591	33.3%
Net Tax Requirement	382,694	454,285	77,591	20.3%

Previous Year Highlights:

Municipal Inspection Report completed and released by the Minister of Municipal Affairs.
 Began limited review of Policies and Bylawd resulting in some new policies, some amendments and some being rescinded.
 Regional Collaboration Study for County, Town of Westlock and Village of Clyde completed.
 New training opportunities for new Council implemented.

Current Year Impacts:

Stratetic Planning session in January
 County 75th Anniversary
 Work focus on recommendations from the Municipal Inspection Report, MGA changes, and begin ICF processes.

Current Year Budget Issues:

	Request	Approved
Provincial Grant for arbitration / mediation	(50,000)	(50,000)
Consultant for arbitration / mediation	50,000	50,000
County 75th Anniversary	20,000	20,000
	20,000	20,000

WESTLOCK COUNTY - 2018 SERVICE LEVELS

11-00 - LEGISLATIVE SERVICES

	Council Wages	Travel & Subsistence	Telephone	Education & Training	Insurance	Total
Division 1	40,990	8,655	1,200	2,730	660	54,235
Division 2	42,288	8,965	1,200	2,730	660	55,843
Division 3	46,130	11,955	1,200	3,080	660	63,025
Division 4	40,990	8,240	1,200	2,730	660	53,820
Division 5	42,288	7,975	1,200	2,730	660	54,853
Division 6	42,288	9,690	1,200	2,730	660	56,568
Division 7	40,990	9,410	1,200	2,730	660	54,990
	<u>295,965</u>	<u>64,890</u>	<u>8,400</u>	<u>19,460</u>	<u>4,620</u>	<u>393,335</u>

General Operating

Provincial Grant	(50,000)
Transfer from Reserve	(6,000)
Travel & Subsistence	9,500
Advertising	4,700
Memberships	11,800
Contracted Services	61,000
Materials & Supplies	3,500
Special Events	24,200
Transfer to Reseves	2,250
	<u>60,950</u>
Total	<u>454,285</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

12-00 - GENERAL ADMINISTRATIVE SERVICES

Description:

Overall management and administration services required primarily to administer the municipality as a whole and operate the Municipal Office. Activities include central office operations, customer service, A/R and A/P, assessment & taxation, payment and collection for all services provided by the County, Payroll and HR, sale of information, pins, maps etc. In contributing to the achievement of this objective, the CAO's Office and the Corporate Services Department focus on Policy Development and Review, Bylaw Administration, enhanced customer service, improved communications both internally with Staff and Council, and externally with the public at large.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(5,500)	(11,000)	(5,500)	100.0%
Investment Income	(1,850)	(1,800)	50	-2.7%
Other	(30,000)	(35,000)	(5,000)	16.7%
Transfer from Reserves	(10,000)	(147,500)	(137,500)	1375.0%
	<u>(47,350)</u>	<u>(195,300)</u>	<u>(147,950)</u>	<u>312.5%</u>
EXPENSES				
Salaries, Wages & Benefits	903,331	904,219	888	0.1%
Contracted & General Services	534,790	594,783	59,993	11.2%
Materials, Supplies & Utilities	63,000	87,289	24,289	38.6%
Provision for Allowances	2,000	2,000	-	0.0%
Transfer to Other Governments	7,750	7,200	(550)	-7.1%
Bank Charges & Short-term Interest	10,200	7,500	(2,700)	-26.5%
Transfers to Reserves	29,400	38,300	8,900	30.3%
	<u>1,550,471</u>	<u>1,641,291</u>	<u>90,820</u>	<u>5.9%</u>
Net Tax Requirement	<u>1,503,121</u>	<u>1,445,991</u>	<u>(57,130)</u>	<u>-3.8%</u>

Previous Year Highlights:

During 2017, a review of mobility phone plans was done. Elimination of contracted manager and change to different provider has achieved significant savings in most departments.

Current Year Impacts:

Transfer from reserves includes carryforward funds for contracted negotiator.

Sale of goods includes an increase for tax certificates from \$15 to \$30 and a new charge for tax searches of \$10 to be consistent with neighboring municipalities.

Other revenue is for administrative services for the airport and WRWMC and includes a small increase to rates.

Some shared costs have been distributed to other departments including photocopier lease and associated costs.

Reclassification of some costs between groupings to better match provincial standards.

Current Year Budget Issues:

HR Consultant per recommendation in municipal inspection

Request	Approved
15,000	15,000
<u>15,000</u>	<u>15,000</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

14-00 - BUILDING MAINTENANCE

Description:

This area includes costs for the general upkeep and maintenance of the Administration building including utilities, janitorial and repairs and maintenance.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Transfer from Reserve	-	(19,750)	(19,750)	#DIV/0!
	-	(19,750)	(19,750)	-
EXPENSES				
Contracted & General Services	42,700	71,177	28,477	66.7%
Materials, Supplies & Utilities	27,500	31,600	4,100	14.9%
Transfers to Reserves	21,808	21,800	(8)	0.0%
	<u>92,008</u>	<u>124,577</u>	32,569	35.4%
Net Tax Requirement	<u>92,008</u>	<u>104,827</u>	12,819	13.9%

Previous Year Highlights:

Moderate increase to maintenance budget to address aging building and building systems.

Current Year Impacts:

Upgrade to lighting system in Council Chambers and Board Room

Upgrade to general internal lighting fixtures as the ballasts used are no longer available for maintenance replacement.

Investment in Capital Budget to begin building upgrades. Areas to address: leaking roof, old windows, worn carpet, interior and exterior paint, electrical & mechanical systems. Will be a multi-year project given limited available funding.

Current Year Budget Issues:

	Request	Approved
Council Chambers and Boardroom Lighting Replacement	5,000	5,000
	<u>5,000</u>	<u>5,000</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

19-00 - ELECTIONS, CENSUS & REFERENDUMS

Description:

Westlock County is partitioned into seven electoral areas called divisions. Each division has a Councillor that is elected by vote-eligible citizens within the divisional boundaries. The Reeve and Deputy Reeve are elected from within Council on an annual basis. Each Councillor serves a four-year term. This portion of the budget is solely committed to election costs; referendum costs, should Council chose or be compelled by petition to hold a referendum; and census costs, should Council chose to conduct their own census of the municipality.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
No Revenue	-	-	-	N/A
EXPENSES				
Contracted & General Services	26,250	-	(26,250)	-100.0%
Transfers to Reserves	-	6,600	6,600	0.0%
	<u>26,250</u>	<u>6,600</u>	<u>(19,650)</u>	<u>-74.9%</u>
Net Tax Requirement	<u>26,250</u>	<u>6,600</u>	<u>(19,650)</u>	<u>-74.9%</u>

Previous Year Highlights:

Current Year Impacts:

Transfer 25% of estimated election costs each year to a reserve to fund a by-election and 2021 election. This keeps the expense consistent each year and reduces fluctuations.

Current Year Budget Issues:

	Request	Approved
Transfer to Reserve for 2021 election	6,600	6,600
	<u>6,600</u>	<u>6,600</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

21-00 R.C.M.P.

Description:

Enhanced Police Office Position contract with RCMP. (Terminating as of July 31, 2017)

	Budget 2017	Budget 2018	Dollar Change	Percent Change
<u>REVENUE</u>				
No revenue	-	-	-	-
	-	-	-	N/A
<u>EXPENSES</u>				
Contracted & General Services	91,525	-	(91,525)	-100.0%
Net Tax Requirement	91,525	-	(91,525)	-100.0%
	91,525	-	(91,525)	-100.0%

Previous Year Highlights:

Contract for Enhanced Constable terminated in July 2017.

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

23-01 to 23-21 Fire Protection Services

Description:

The Westlock County Fire Departments exists to enhance the quality of life within our community by providing innovative protection and safety to life, property and the environment. To manage and provide a professional organization that accomplishes our mission through prevention, emergency response services, education and training.

Operating Summary:

Budget 2018	Revenues:	Expenses:	Net:
23-01 General	(139,000)	317,202	178,202
23-03 Fawcett	-	81,805	81,805
23-04 Jarvie	-	25,200	25,200
23-05 Pickardville	-	41,500	41,500
23-06 Busby	-	45,300	45,300
23-07 Clyde	-	17,700	17,700
23-08 Westlock Rural	-	45,900	45,900
23-09 Fire Guardian	-	14,100	14,100
	(139,000)	588,707	449,707

Previous Year Budget:	Revenues:	Expenses:	Net:
23-01 General	(90,000)	351,646	261,646
23-03 Fawcett	-	29,900	29,900
23-04 Jarvie	-	35,300	35,300
23-05 Pickardville	-	35,460	35,460
23-06 Busby	-	42,100	42,100
23-07 Clyde	-	18,700	18,700
23-08 Westlock Rural	-	42,800	42,800
23-09 Fire Guardian	-	12,300	12,300
	(90,000)	568,206	478,206

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(90,000)	(90,000)	-	0.0%
	(90,000)	(90,000)	-	0.0%
EXPENSES				
Salaries, Wages & Benefits	129,506	102,592	(26,914)	-20.8%
Contracted & General Services	176,500	191,580	15,080	8.5%
Materials, Supplies & Utilities	166,060	147,680	(18,380)	-11.1%
Transfer to Individuals & Organizations	33,000	28,400	(4,600)	-13.9%
Debenture Payments	15,640	39,205	23,565	150.7%
Internal Charges	-	17,750	17,750	-
Transfers to Reserves	47,500	47,500	-	0.0%
	568,206	574,707	6,501	1.1%
Net Tax Requirement	478,206	484,707	6,501	1.4%

WESTLOCK COUNTY - 2018 SERVICE LEVELS

23-01 to 23-21 Fire Protection Services

Previous Year Highlights:

Materials includes purchase of FirePro software for \$25,000

Debenture payments included anticipated first semi-annual payment on Fawcett Fire Hall. Funds borrowed later in the year therefore no payments due in 2017

Budget included funds of \$12,500 for transfer of Jarvie Drop-in Centre to the fire department.

Senior's Drop-In Centre in Jarvie donated to County to be used as new Fire Hall, official turn over in November 2017.

Purchase of Tender Truck for Busby Hall

New Fawcett Fire Hall constructed on time and on budget, grand opening in October 2017.

New Pumper Truck for Fawcett Hall ordered in 2017, will arrive in 2018.

Current Year Impacts:

Change in salary allocations between Fire, Emergency Management and Health & Safety.

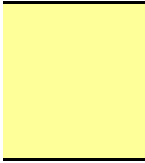
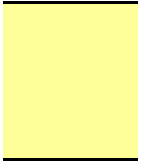
Debenture payments for Fawcett Hall - New debenture with both semi-annual payment in the budget.

Transfer to organizations is amounts paid to the various fire halls for responding to fire calls. Adjusted to reflect actuals.

Internal charges included in budget based on prior years actuals. This is for PW's work on fire apparatus.

Current Year Budget Issues:

None

Request	Approved
	
<u>0</u>	<u>0</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

24-00 - Emergency Management

Description:

Ensure that all municipalities and collaborative groups within the County work together in the prevention, preparedness and response to disasters and emergencies. This ensures the delivery of vital services during a crisis as well as detailed planning to prepare for emergency situations.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Transfer from Reserves	-	-	-	-
EXPENSES				
Salaries, Wages & Benefits	-	18,771	18,771	-
Contracted & General Services	19,500	3,500	(16,000)	-82.1%
Materials, Supplies & Utilities	500	1,000	500	100.0%
	<u>20,000</u>	<u>23,271</u>	<u>3,271</u>	<u>16.4%</u>
Net Tax Requirement	<u>20,000</u>	<u>23,271</u>	<u>3,271</u>	<u>16.4%</u>

Previous Year Highlights:

Implemented Incident Command training as mandated by the Emergency Management Act
 Two authorized users certified for the the Alberta Emergency Public Warning System
 Updated the Muncipal Emergency Plan

Current Year Impacts:

Continued Emergency Management Training
 Planning for Table Top Emergency session
 Ongoing updates to Municipal Emergency Plan

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

26-00 - Regulatory Services

Description:

Responsible for the overall interpretation and enforcement of Provincial Statutes and Municipal Bylaws within the County. Activities include infrastructure protection, road safety, inspections, investigations, public education and assistance to other municipal and emergency services. Regulatory services achieve success through collaboration, cooperation and communication with other municipal, provincial and federal departments to evaluate and deliver effective law enforcement and bylaw services to the residents of the County and public at large. Support is also provided to Development Services in permit compliance monitoring and serving of orders.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Other (Fine Revenue)	(35,000)	(30,000)	5,000	-14.3%
	(35,000)	(30,000)	5,000	-14.3%
EXPENSES				
Salaries, Wages & Benefits	91,706	110,283	18,577	20.3%
Contracted & General Services	39,500	25,655	(13,845)	-35.1%
Materials, Supplies & Utilities	14,500	12,800	(1,700)	-11.7%
Internal Charges	-	2,500	2,500	-
Transfers to Reserves	12,000	12,000	-	0.0%
	157,706	163,238	5,532	3.5%
Net Tax Requirement	122,706	133,238	10,532	8.6%

Previous Year Highlights:

Weights and measures training completed in November 2017 in compliance with Municipal Inspection Report response plan.

Current Year Impacts:

Capital budget for replacement of patrol vehicle.

Current Year Budget Issues:

	Request	Approved
	0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

27-00 Health & Safety Program

Description:

Responsible for all aspects of the County's Health & Safety Program for all staff, contractors and volunteers in order to help prevent injuries and workplace incidents and reduce risk through education and awareness. The department strives to develop and maintain a superior program that is proactive in preventing work place accidents.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Other	(17,000)	(12,000)	5,000	-29.4%
Transfer from Reserves	-	(35,000)	(35,000)	-
	<u>(17,000)</u>	<u>(47,000)</u>	<u>(30,000)</u>	<u>176.5%</u>
EXPENSES				
Salaries, Wages & Benefits	40,781	85,743	44,962	110.3%
Contracted & General Services	39,800	40,400	600	1.5%
Materials, Supplies & Utilities	65,634	53,657	(11,977)	-18.2%
Internal Charges	-	1,500	1,500	-
Transfers to Reserves	6,400	2,500	(3,900)	-60.9%
	<u>152,615</u>	<u>183,800</u>	<u>31,185</u>	<u>20.4%</u>
Net Tax Requirement	<u>135,615</u>	<u>136,800</u>	<u>1,185</u>	<u>0.9%</u>

Previous Year Highlights:

Re-alignment of staff duties to increase attention on safety matters and Safety Program.

Current Year Impacts:

Consolidation of safety costs traditionally scattered throughout various areas of the budget.

Current Year Budget Issues:

Request	Approved
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WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-00 - Transportation Services - General

Description:

The Westlock County Transportation Services strives to provide the best to residents and visitors through the delivery of responsive, efficient, and high quality public services. General administration includes all aspects of administering current County transportation services.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(12,000)	(17,000)	(5,000)	41.7%
Transfer from Reserves	-	(50,000)	(50,000)	-
Internal Charges	(470,000)	(30,500)	439,500	-93.5%
	<u>(482,000)</u>	<u>(97,500)</u>	384,500	-79.8%
EXPENSES				
Salaries, Wages & Benefits	529,222	530,999	1,777	0.3%
Contracted & General Services	133,500	220,791	87,291	65.4%
Materials, Supplies & Utilities	17,000	12,750	(4,250)	-25.0%
Debenture Payments	137,991	137,990	(1)	0.0%
Transfers to Reserves	452,500	452,500	-	0.0%
	<u>1,270,213</u>	<u>1,355,030</u>	84,817	6.7%
Net Tax Requirement	<u>788,213</u>	<u>1,257,530</u>	469,317	59.5%

Previous Year Highlights:

Service levels maintained.

Reorganization of department resulted in increased scrutiny on County infrastructure.

Current Year Impacts:

Internal Charges amounts reviewed and reallocated to appropriate departments. Reduction of this revenue does not impact tax levy.

Proposed to prepare a Road Assessment as recommended in the Municipal Inspection Report response plan.

Final debenture payment for Road Project Township #590 Project.

Current Year Budget Issues:

	Request	Approved
Transfer from Reserve for Road Assessment	(50,000)	(50,000)
County Wide Road Assessment	100,000	100,000
	<u>50,000</u>	<u>50,000</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-01 - Public Works Shop

Description:

Westlock County owns and maintains an extensive fleet of equipment in order to provide services to Westlock County. The shop strives for timely and cost effective maintenance in order to minimize downtime of equipment. All maintenance costs are recorded and tracked and used to make short term and long term equipment replacement strategies.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(2,000)	(2,000)	-	0.0%
Internal Charges	(410,000)	(553,344)	(143,344)	35.0%
	<u>(412,000)</u>	<u>(555,344)</u>	<u>(143,344)</u>	<u>34.8%</u>
EXPENSES				
Salaries, Wages & Benefits	260,765	266,671	5,906	2.3%
Contracted & General Services	51,500	40,896	(10,604)	-20.6%
Materials, Supplies & Utilities	355,000	330,000	(25,000)	-7.0%
Debenture Payments	84,000	84,177	177	0.2%
Transfers to Reserves	34,000	34,000	-	0.0%
	<u>785,265</u>	<u>755,744</u>	<u>(29,521)</u>	<u>-3.8%</u>
Net Tax Requirement	<u>373,265</u>	<u>200,400</u>	<u>(172,865)</u>	<u>-46.3%</u>

Previous Year Highlights:

Service levels maintained.

Current Year Impacts:

Service levels maintained.

Current Year Budget Issues:

	Request	Approved
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WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-03 - Road Graveling

Description:

The Westlock County gravel program represents the commitment of Westlock County Council to provide a safe and reliable road network within Westlock County. The biggest component of the gravel program is the 3 year rotational graveling of County roads. The goal of the program is that every municipally controlled gravel road will receive gravel once every three years. This is to ensure County infrastructure is kept to an acceptable standard. Graveling maps will be created and shared with Council and the public so that everyone has full knowledge of which roads will be receiving gravel in which years. The gravel being used in 2017 will meet or exceed Alberta Transportation specifications for 3/4 and 1-1/4 inch road crush.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Transfer from Other Governments	(1,600,000)	(1,937,000)	(337,000)	21.1%
Transfer from Reserves	-	(216,000)	(216,000)	-
Internal Charges	-	(12,000)	(12,000)	-
	<u>(1,600,000)</u>	<u>(2,165,000)</u>	<u>(565,000)</u>	<u>35.3%</u>
EXPENSES				
Salaries, Wages & Benefits	15,731	125,289	109,558	696.4%
Contracted & General Services	697,000	1,138,400	441,400	63.3%
Materials, Supplies & Utilities	1,078,500	1,640,780	562,280	52.1%
Internal Charges	150,000	100,000	(50,000)	-33.3%
Transfers to Reserves	-	25,000	25,000	-
	<u>1,941,231</u>	<u>3,029,469</u>	<u>1,088,238</u>	<u>56.1%</u>
Net Tax Requirement	<u>341,231</u>	<u>864,469</u>	<u>523,238</u>	<u>153.3%</u>

Previous Year Highlights:

Maintained service levels as weather allowed.

Current Year Impacts:

Policy for graveling program is to apply gravel on a three year cycle which is approx 560 km of roads annually. Increasing gravel costs and other operating costs has made this cost prohibitive. The 2018 budget is based on affordability for the County and plans on 360 km of road which is approx a 6 year cycle.

Reserve transfer of funds for Maykut Pit engineering and equipment rentals.

Road Patching program now captured as part of the road graveling program.

Current Year Budget Issues:

<u>Request</u>	<u>Approved</u>
<u>0</u>	<u>0</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-04 - General Road Maintenance

Description:

General road maintenance captures all repairs and services to County controlled roads that are not covered by other defined programs in the County budget. Items include things such as street level lighting for hamlets, sand and salt materials for the County's paved road surfaces.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
<u>REVENUE</u>				
	-	-	-	-
<u>EXPENSES</u>				
Salaries, Wages & Benefits	424,058	539,151	115,093	27.1%
Contracted & General Services	293,000	50,000	(243,000)	-82.9%
Materials, Supplies & Utilities	341,000	351,000	10,000	2.9%
Transfer to Individuals & Organizations	2,000	2,000	-	0.0%
Internal Charges	8,000	300,500	292,500	3656.3%
	1,068,058	1,242,651	174,593	16.3%
Net Tax Requirement	1,068,058	1,242,651	174,593	16.3%

Previous Year Highlights:

Service levels maintained.

Current Year Impacts:

Signage program costs now captured in general road maintenance. No material change in cost or service level.

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-05 - Grader Program

Description:

Divisional graders and the people who operate them are the life blood of the County road network. Westlock County is divided into 11 grader beats with each beat consisting of approximately 110 miles of road. Westlock County has established policy 8.01 which sets out the standards and priorities for road grading and maintenance within the County. Public Works strives to align work with this policy.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(2,000)	(4,500)	(2,500)	125.0%
	(2,000)	(4,500)	(2,500)	125.0%
EXPENSES				
Salaries, Wages & Benefits	1,126,996	997,864	(129,132)	-11.5%
Contracted & General Services	100,000	50,000	(50,000)	-50.0%
Materials, Supplies & Utilities	460,000	524,815	64,815	14.1%
Debenture Payments	743,137	584,497	(158,640)	-21.3%
	2,430,133	2,157,176	(272,957)	-11.2%
Net Tax Requirement	2,428,133	2,152,676	(275,457)	-11.3%

Previous Year Highlights:

Service Levels maintained as weather allowed.

Current Year Impacts:

Reduction in repair expenses projected due to all graders now covered under full machine warranty.

Current Year Budget Issues:

Request	Approved
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WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-06 - Culvert Program

Description:

This program removes and replaces worn out and damaged culverts to protect County infrastructure from the damaging effects of water to gravel roads. Public requests for culvert replacements will be inspected and prioritized based on budget and resource availability. This program uses County personnel and equipment to complete the projects. Some work is contracted for spring steaming and for specialized equipment as required.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
No Revenue	-	-	-	-
EXPENSES				
Salaries, Wages & Benefits	8,892	61,693	52,801	593.8%
Contracted & General Services	15,000	5,000	(10,000)	-66.7%
Materials, Supplies & Utilities	43,000	92,250	49,250	114.5%
Internal Charges	25,000	30,000	5,000	20.0%
	91,892	188,943	97,051	105.6%
Net Tax Requirement	91,892	188,943	97,051	105.6%

Previous Year Highlights:

Service level maintained.

Current Year Impacts:

Reallocation of wages to reflect historic actuals.

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-07 - Brush Control Program

Description:

Roadside brushing is conducted annually to remove trees and brush growth along County roads to improve sightlines for increased safety of the road network. Brushing also has side benefits including improved drainage in County ditches and aesthetics of the County. Requests are prioritized based on project severity as well as budget and resource availability. The County utilizes a combination of mechanical removal with a track hoe and brush attachment, County bulldozers, and a hand slashing crew.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
No Revenue	-	-	-	-
EXPENSES				
Salaries, Wages & Benefits	23,939	46,538	22,599	94.4%
Materials, Supplies & Utilities	10,000	10,000	-	0.0%
Internal Charges	50,000	50,000	-	0.0%
	83,939	106,538	22,599	26.9%
Net Tax Requirement	83,939	106,538	22,599	26.9%

Previous Year Highlights:

Service levels maintained.

Current Year Impacts:

Reallocation of wages to better reflect actuals along with increase of projects identified in 2017.

Current Year Budget Issues:

	Request	Approved
	0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-08 - Drainage Program

Description:

Water management includes all aspects of ensuring County owned ditches are maintained so they do not impede water flow. Natural drainage courses cannot be modified without Alberta Environment review and approval. Requests from the public will be inspected and prioritized based on budget and resource availability. Drainage management projects typically take place between June 1st and October 1st depending on weather.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
No Revenue	-	-	-	-
EXPENSES				
Salaries, Wages & Benefits	147,052	24,571	(122,481)	-83.3%
Contracted & General Services	-	-	-	-
Internal Charges	200,000	40,585	(159,415)	-79.7%
	<u>347,052</u>	<u>65,156</u>	<u>(281,896)</u>	<u>-81.2%</u>
Net Tax Requirement	<u>347,052</u>	<u>65,156</u>	<u>(281,896)</u>	<u>-81.2%</u>

Previous Year Highlights:

\$150,000.00 reallocated to the gravel patching program (resolution # 258/17) to offset increase costs of gravel patching due to weather and deterioration of road network.

Current Year Impacts:

County drainage projects will be selected based purely on County infrastructure.

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-09 - Bridge Maintenance Program

Westlock County has 208 bridges under its care and control. The County is responsible for the maintenance, repairs, upgrade, and eventual replacement of these bridge structures. The regular bridge inspection cycle is about 57 months. Based on the number of the bridges and inspection cycle, each and every year the County needs to inspect around 30-40 bridges. Based on the inspection, the low rated bridges specially rated 2 require replacement and bridges rated 3 to 4 require repairs to extend the service life. Due to the budget constraints, some of the bridges which are rated as 2 are also repaired immediately for the public safety. Bridge replacements are included in the capital budget.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
No Revenue	-	-	-	-
EXPENSES				
Salaries, Wages & Benefits	51,297	3,911	(47,386)	-92.4%
Contracted & General Services	25,000	89,000	64,000	256.0%
Materials, Supplies & Utilities	12,000	15,680	3,680	30.7%
Internal Charges	5,000	5,000	-	0.0%
	<u>93,297</u>	<u>113,591</u>	<u>20,294</u>	<u>21.8%</u>
Net Tax Requirement	<u>93,297</u>	<u>113,591</u>	<u>20,294</u>	<u>21.8%</u>

Previous Year Highlights:

Bridge BF01991 temporarily closed for safety reasons.

Current Year Impacts:

Reallocation of wages to reflect actuals. Level 2 coring inspections included in the operations budget which will impact the capital repairs projects.

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-11 - Dust Control - Residential Program

Description:

Dust control is an important service provided in Westlock County. It is important for the safety of the road users and it is important for the health and safety of the residents who live along the roads, especially the high use roads. Policy #8.07 covers all aspects of dust control within the County.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(163,840)	(41,850)	121,990	-74.5%
	<u>(163,840)</u>	<u>(41,850)</u>	<u>121,990</u>	<u>-74.5%</u>
EXPENSES				
Salaries, Wages & Benefits	3,420	10,910	7,490	219.0%
Materials, Supplies & Utilities	111,000	45,015	(65,985)	-59.4%
Internal Charges	8,000	10,105	2,105	26.3%
	<u>122,420</u>	<u>66,030</u>	<u>(56,390)</u>	<u>-46.1%</u>
Net Tax Requirement	<u>(41,420)</u>	<u>24,180</u>	<u>65,600</u>	<u>-158.4%</u>

Previous Year Highlights:

The number of private dust suppression requests was lower than forecasted.

Current Year Impacts:

In order this program to be self-funded, rates would increase from \$400 / 100 meters \$710 / 100 meters.

Current Year Budget Issues:

<u>Request</u>	<u>Approved</u>
<u><u>0</u></u>	<u><u>0</u></u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-12 - Dust Control - General Program

Description:

Dust control is important for the safety of the road users and it is important for the health and safety of the residents who live along the roads, especially the high use roads. Westlock County has developed Policy 8.07 which covers all aspects of dust control within the County.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
No Revenue	-	-	-	-
EXPENSES				
Salaries, Wages & Benefits	3,420	1,050	(2,370)	-69.3%
Materials, Supplies & Utilities	46,000	17,429	(28,571)	-62.1%
Internal Charges	2,000	989	(1,011)	-50.5%
	51,420	19,469	(31,951)	-62.1%
Net Tax Requirement	51,420	19,469	(31,951)	-62.1%

Previous Year Highlights:

Service Level maintained.

Current Year Impacts:

2018 budget is based on 2,400 meters on RR262.

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

32-17 - Hamlet Streets Program

Description:

Westlock County maintains streets in 7 hamlets by way of supplying equipment and manpower to grade, re-work and apply oil dust suppressant to roads within the hamlets. Line painting, crack sealing and other maintenance work on paved surfaces in the County is covered in this budget area.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Transfer from Reserves	-	(120,000)	(120,000)	-
	-	(120,000)	(120,000)	-
EXPENSES				
Salaries, Wages & Benefits	6,156	5,754	(402)	-6.5%
Contracted & General Services	125,000	125,000	-	0.0%
Materials, Supplies & Utilities	60,000	53,680	(6,320)	-10.5%
Internal Charges	5,000	10,000	5,000	100.0%
	196,156	194,434	(1,722)	-0.9%
Net Tax Requirement	196,156	74,434	(121,722)	-62.1%

Previous Year Highlights:

Pibroch overlay not completed due to weather conditions, c/f funds to 2018.

Cold mix and oil program not done due to weather conditions, c/f funds to 2018.

Current Year Impacts:

Pibroch overlay included in 2018 using c/f funding - \$100,000.

Hamlet cold mix and oil partially funded from c/f funding - \$20,000.

Current Year Budget Issues:

Fortis - 2 street lights in Pibroch

Request	Approved
7,000	0
<u>7,000</u>	<u>0</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

33-00 - Airport Operating

Description:

Westlock County maintains the Westlock airport in joint cooperation with the Town of Westlock and a third party contractor who is responsible for the day to day maintenance. Westlock County and the Town of Westlock have an agreement to December 31, 2017 for the funding and operations of the airport.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Municipal Taxes	(61,000)	-	61,000	-100.0%
User Fees and sale of goods	(55,000)	(65,760)	(10,760)	19.6%
Other	(4,000)	(2,000)	2,000	-50.0%
Transfer from Other Governments	(56,000)	(51,000)	5,000	-8.9%
	<u>(176,000)</u>	<u>(118,760)</u>	<u>57,240</u>	<u>-32.5%</u>
EXPENSES				
Contracted & General Services	66,200	80,130	13,930	21.0%
Materials, Supplies & Utilities	49,000	69,930	20,930	42.7%
Transfer to Other Governments	12,000	15,000	3,000	25.0%
Bank Charges & Short-term Interest	2,000	3,700	1,700	85.0%
Internal Charges	-	1,000	1,000	-
Transfers to Reserves	46,800	-	(46,800)	-100.0%
	<u>176,000</u>	<u>169,760</u>	<u>(6,240)</u>	<u>-3.5%</u>
Net Tax Requirement	<u>-</u>	<u>51,000</u>	<u>51,000</u>	<u>-</u>

Previous Year Highlights:

Agreement extended to December 31, 2017

Transfer from other governments includes County's and Town's matching contributions of \$28,000 each.

Current Year Impacts:

Proposal to implement recommendation from the Collaboration Report for equal funding from the Town and County of \$51,000 each

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

41-00 - Water Treatment & Distribution

This department is responsible for the operations and maintenance of the water distribution and treatment systems within the hamlets, subdivisions and individual connections. Strict government standards must be followed in order to provide a safe and high quality potable water to our residents. Daily, monthly and annual monitoring and testing is done to ensure we meet all drinking water guidelines. Upgrades are continuously being done in order to comply with AEP regulations as well as ensure infrastructure integrity.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Municipal Taxes	(120,307)	(6,120)	114,187	-94.9%
User Fees and sale of goods	(505,519)	(558,100)	(52,581)	10.4%
Penalties	(1,900)	(2,100)	(200)	10.5%
Transfer from Reserves	-	(31,207)	(31,207)	-
	(627,726)	(597,527)	30,199	-4.8%

EXPENSES				
Salaries, Wages & Benefits	220,930	264,466	43,536	19.7%
Contracted & General Services	87,952	109,000	21,048	23.9%
Materials, Supplies & Utilities	199,650	173,900	(25,750)	-12.9%
Internal Charges	-	2,000	2,000	-
Transfers to Reserves	87,620	90,920	3,300	3.8%
	596,152	640,286	44,134	7.4%
Net Tax Requirement	(31,574)	42,759	74,333	-235.4%

	Budget 2017	Budget 2018	Dollar Change	Percent Change
Net Tax Requirement by Location				
General Operating	330,230	361,659	31,429	9.5%
Jarvie Operating	(63,533)	(47,145)	16,388	-25.8%
Pickardville Operating	(97,791)	(95,415)	2,376	-2.4%
Busby Operating	(54,839)	(44,585)	10,254	-18.7%
Vimy Operating	(70,538)	(61,755)	8,783	-12.5%
Fawcett Operating	(46,328)	(24,275)	22,053	-47.6%
Pibroch Operating	(22,452)	(19,415)	3,037	-13.5%
Dapp Operating	(15,617)	(12,965)	2,652	-17.0%
Industrial Park Operating	13,116	(11,735)	(24,851)	-189.5%
Crosswing Operating	(3,822)	(1,610)	2,212	-57.9%
	(31,574)	42,759	74,333	-235.4%

WESTLOCK COUNTY - 2018 SERVICE LEVELS

41-00 - Water Treatment & Distribution

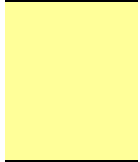
Previous Year Highlights:

Current Year Impacts:

Elimination of Special Tax Levy of \$114,187 and replaced with monthly fixed charges on utility bills for water of \$10 / month equal to \$57,960 and \$5 / month for sewer accounts equal to \$25,020 and a transfer from Special Tax Levy Reserve of \$31,207.

Water consumption rates not increased at this time. Water rates are dependent on the Water Commission rates.

Current Year Budget Issues:

Request	Approved
	
<u><u>0</u></u>	<u><u>0</u></u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

42-00 - Waste Water Management

Description:

Responsible to provide operations and maintenance of the sewer treatment and collection systems within the hamlets. Strict government standards must be followed in order to provide a safe and high quality effluent to be discharged into the environment. Monitoring and testing is done to ensure we meet all government guidelines. Upgrades are continuously being done in order to comply with AEP regulations as well as ensure infrastructure integrity.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(80,493)	(113,074)	(32,581)	40.5%
Transfer from Reserves	-	(10,000)	(10,000)	-
	<u>(80,493)</u>	<u>(123,074)</u>	<u>(42,581)</u>	<u>52.9%</u>
EXPENSES				
Salaries, Wages & Benefits	98,408	88,606	(9,802)	-10.0%
Contracted & General Services	16,880	36,475	19,595	116.1%
Materials, Supplies & Utilities	10,250	8,575	(1,675)	-16.3%
Internal Charges	-	3,300	3,300	-
	<u>125,538</u>	<u>136,956</u>	<u>11,418</u>	<u>9.1%</u>
Net Tax Requirement	<u>45,045</u>	<u>13,882</u>	<u>(31,163)</u>	<u>-69.2%</u>

	Budget 2017	Budget 2018	Dollar Change	Percent Change
Net Tax Requirement by Location				
General Operating	99,408	92,656	(6,752)	-6.8%
Jarvie Operating	(7,660)	(10,224)	(2,564)	33.5%
Pickardville Operating	(18,455)	(24,704)	(6,249)	33.9%
Busby Operating	(8,331)	(12,154)	(3,823)	45.9%
Vimy Operating	(12,257)	(19,034)	(6,777)	55.3%
Fawcett Operating	(6,125)	(7,988)	(1,863)	30.4%
Pibroch Operating	(3,138)	(5,250)	(2,112)	67.3%
Dapp Operating	1,248	808	(440)	-35.3%
Industrial Park Operating	355	(228)	(583)	-164.2%
	<u>45,045</u>	<u>13,882</u>	<u>(31,163)</u>	<u>-69.2%</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

42-00 - Waste Water Management

Previous Year Highlights:

Current Year Impacts:

Elimination of Special Tax Levy of \$114,187 and replaced with monthly fixed charges on utility bills for water of \$10 / month equal to \$57,960 and \$5 / month for sewer accounts equal to \$25,020 and a transfer from Special Tax Levy Reserve of \$31,207.

Increase to basic monthly charge 6% from \$13.25 to \$14 / month - \$9,744

Current Year Budget Issues:

Request

0

Approved

0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

43-00 Solid Waste Management

Description:

Solid Waste Services manages and operates 4 Transfer Sites: Vimy, Busby, Pibroch and Jarvie. Each site is open 1 day/week year round with the exception of Jarvie opening for 2 days/week during the summer season. At these sites, waste is collected from residential permit holders and transferred to the Regional Landfill. Household recycling is collected in trailers and hauled to the landfill. Hamlet waste is collected and disposed at the landfill by contractors bi-weekly. Hamlet residents are charged for garbage pickup and disposal on their monthly utility bills.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(77,765)	(81,008)	(3,243)	4.2%
Transfer from Reserves	-	(25,000)	(25,000)	-
	<u>(77,765)</u>	<u>(106,008)</u>	<u>(28,243)</u>	<u>36.3%</u>
EXPENSES				
Salaries, Wages & Benefits	99,291	111,772	12,481	12.6%
Contracted & General Services	459,100	484,300	25,200	5.5%
Materials, Supplies & Utilities	16,500	22,000	5,500	33.3%
Internal Charges	-	17,200	17,200	-
Transfers to Reserves	9,000	13,000	4,000	44.4%
	<u>583,891</u>	<u>648,272</u>	<u>64,381</u>	<u>11.0%</u>
Net Tax Requirement	<u>506,126</u>	<u>542,264</u>	<u>36,138</u>	<u>7.1%</u>
Net Tax Requirement by Location				
General Operating & Hamlets	236,035	248,552	12,517	5.3%
Vimy Operating	72,743	73,971	1,228	1.7%
Busby Operating	63,743	65,051	1,308	2.1%
Pibroch Operating	55,743	57,491	1,748	3.1%
Jarvie Operating	77,862	97,198	19,336	24.8%
	<u>506,126</u>	<u>542,264</u>	<u>36,138</u>	<u>7.1%</u>

Previous Year Highlights:

The 2017 budget included a change to the deliver of recycling services at the transfer stations. Replacing contracted services with the purchase of two recycling trailers that are hauled daily from the PW shop to the sites and back. WRWMC picks up the trailers at he PW yard, unloads and returns the trailers. This change has provided a more efficient and effective method of providing the recycling program.

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
<u>0</u>	<u>0</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

52-01 - Loans to Other Agencies

Description:

Through Alberta Capital Finance Authority, Westlock County authorized the lending of funds to the Westlock Foundation and the Westlock Seed Cleaning Co-op. At December 31, 2017 the Westlock Foundation owes \$ 6,313,636 with payments made through the County to ACFA in the amount of \$ 454,256 annually. This loan matures in September of 2036. At December 31, 2017 the Westlock Seed Cleaning Co-op owes \$ 366,834, a combination of two separate loans with one maturing in September of 2022 and the other maturing in September of 2028. Total made through the County to ACFA are \$54,057 annually.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Transfer from Other Governments	(508,313)	(508,313)	-	0.0%
	(508,313)	(508,313)	-	0.0%
EXPENSES				
Debenture Payments	508,313	508,313	-	0.0%
	508,313	508,313	-	0.0%
Net Tax Requirement	-	-	-	-

Previous Year Highlights:

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

55-00 - FCSS

Description:

Westlock County supports initiatives that contribute to the overall well-being of County Residents. FCSS is a regional initiative with the other area Municipalities and is funded 80% by the Province and 20% by the partner Municipalities. The amount below represents the County's 20% of the partnership share.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
No Revenue	-	-	-	-
EXPENSES				
Transfer to Boards & Local Agencies	55,220	55,220	-	0.0%
	55,220	55,220	-	0.0%
Net Tax Requirement	55,220	55,220	-	0.0%

Previous Year Highlights:

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

56-00 - Cemetery Services

Description:

Cemetery Services manages 4 county owned cemeteries including Halach, Tawatinaw, Shoal Creek and Pickardville. The programs ensure the cemeteries are operated and administered according to policy, procedure and the Cemeteries Act. Agriculture Services is responsible for the maintenance and administration of Tawatinaw and Pickardville. Indirectly Agriculture Services oversees the administration and maintenance of all other cemeteries which are maintained by the local community groups.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(6,000)	(4,000)	2,000	-33.3%
Investment Income	-	(300)	(300)	-
	(6,000)	(4,300)	1,700	-28.3%
EXPENSES				
Contracted & General Services	3,500	11,500	8,000	228.6%
Materials, Supplies & Utilities	2,000	500	(1,500)	-75.0%
Transfers to Reserves	3,000	4,000	1,000	33.3%
	8,500	16,000	7,500	88.2%
Net Tax Requirement	2,500	11,700	9,200	368.0%

Previous Year Highlights:

Volunteers maintaining cemeteries is slowly diminishing. County may need to increase service in this area.

Current Year Impacts:

Contracted services to survey, plot and map locations of graves at 4 cemeteries.

Contracted services includes the addition of contract mowing for Pickardville and Tawatinawa cemeteries.

Current Year Budget Issues:

	Request	Approved
Survey all cemeteries to survey, plot, map locations of graves	30,000	0
	30,000	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

61-00 - Planning and Development

To administer all aspects of rural development planning, land administration and interpretation of the County's Land Use Bylaw and Municipal Development Plan. The acceptance and processing of all development, subdivision and rezone applications and enforcement of the Land Use Bylaw and Municipal Development Plan. Thorough administration of the processing of all safety code permits, management of Rural Addressing, main contact for all GIS/AVL concerns. Contract for Safety Code Permit Services is also contained in this area.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Licenses & Permits	(203,350)	(189,735)	13,615	-6.7%
Transfer from Reserves	(7,000)	-	7,000	-100.0%
	(210,350)	(189,735)	20,615	-9.8%
EXPENSES				
Salaries, Wages & Benefits	330,843	295,355	(35,488)	-10.7%
Contracted & General Services	141,050	172,411	31,361	22.2%
Materials, Supplies & Utilities	63,145	54,208	(8,937)	-14.2%
	535,038	521,975	(13,063)	-2.4%
Net Tax Requirement	324,688	332,239	7,551	2.3%

Previous Year Highlights:

Current Year Impacts:

Salaries for one employee shared between departments in 2017.

Current Year Budget Issues:

	Request	Approved
Revisions to the Land Use Bylaw & Municipal Development Plan	5,000	5,000
	<u>5,000</u>	<u>5,000</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

62-00 - General Agricultural Services

Description:

Agriculture Services delivers programs which directly relate to the Provincial acts relating to Agriculture which set out the framework for service levels. The programming provides for Weed and Pest control, Soil and Water conservation programming, encouraging sustainable agriculture all to improve the economic viability of producers and promoting agriculture policies which meet the needs of the municipality. The programs promote, enhance and protect viable and sustainable agriculture with a view to improving the economics of farming. Agriculture programs are partially grant funded by Alberta Agriculture and Food.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(19,300)	(13,100)	6,200	-32.1%
Transfer from Other Governments	(168,000)	(168,000)	-	0.0%
	<u>(187,300)</u>	<u>(181,100)</u>	6,200	-3.3%
EXPENSES				
Salaries, Wages & Benefits	319,641	253,624	(66,017)	-20.7%
Contracted & General Services	54,700	50,160	(4,540)	-8.3%
Materials, Supplies & Utilities	39,525	33,050	(6,475)	-16.4%
Internal Charges	-	5,000	5,000	-
Transfers to Reserves	34,900	34,900	-	0.0%
	<u>448,766</u>	<u>376,734</u>	(72,032)	-16.1%
Net Tax Requirement	<u>261,466</u>	<u>195,634</u>	(65,832)	-25.2%

Previous Year Highlights:

Current Year Impacts:

Budget includes costs to lease 2 trucks for seasonal staff which could be eliminated if capital replacement of 2 trucks is approved in the capital budget. The existing trucks would be used by seasonal staff and sold in the fall. This could result in operating savings of \$8,500.

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

62-03 - Weed Control

The weed control programs have been developed from the framework of the Provincial Weed Control Act. The programming includes a Roadside Spray program, Brush Spraying Program, Restricted Weed program, Bridge Spraying Program and the proposal of a Fenceline Program.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
<u>REVENUE</u>	-	-	-	-
<u>EXPENSES</u>				
Salaries, Wages & Benefits	17,826	70,696	52,870	296.6%
Contracted & General Services	12,000	7,000	(5,000)	-41.7%
Materials, Supplies & Utilities	156,600	150,000	(6,600)	-4.2%
	186,426	227,696	41,270	22.1%
Net Tax Requirement	186,426	227,696	41,270	22.1%

Previous Year Highlights:

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

62-04 - Beaver & Pest Control

Description:

The Pest Control programs have been developed from the framework of the Agricultural Pests Act and are in place to manage, control and eradicate various pests and nuisances within our Municipality. Our programs focus on beaver management and coyote predation.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	-	(1,000)	(1,000)	-
	-	(1,000)	(1,000)	-
EXPENSES				
Contracted & General Services	67,000	69,010	2,010	3.0%
Materials, Supplies & Utilities	5,000	4,000	(1,000)	-20.0%
Internal Charges	-	6,000	6,000	-
	<u>72,000</u>	<u>79,010</u>	<u>7,010</u>	<u>9.7%</u>
Net Tax Requirement	<u>72,000</u>	<u>78,010</u>	<u>6,010</u>	<u>8.3%</u>

Previous Year Highlights:

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

62-06 - Weed Inspection

Description:

The weed inspection program focuses on education and awareness of invasive weed pressures, weed inspections and enforcement on private land and the Tansy Incentive Program.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
No Revenue	-	-	-	-
EXPENSES				
Salaries, Wages & Benefits	18,362	20,609	2,247	12.2%
Contracted & General Services	100	100	-	0.0%
Materials, Supplies & Utilities	500	2,950	2,450	490.0%
Transfer to Individuals & Organizations	15,000	20,000	5,000	33.3%
	33,962	43,659	9,697	28.6%
Net Tax Requirement	33,962	43,659	9,697	28.6%

Previous Year Highlights:

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

62-09 - Roadside Mowing

The mowing program provides an aesthetically pleasing and cultural component to vegetation management. Ther programs focus on mowing County owned property such as lagoons, transfer sites and hamlets. New for 2018 is the proposed initiation of the roadside mowing program which focuses on mowing select resources roads controlling unwanted vegetation and providing safer roads for motorists.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Internal Charges	-	(9,550)	(9,550)	-
	-	(9,550)	(9,550)	-
EXPENSES				
Salaries, Wages & Benefits	12,336	20,625	8,289	67.2%
Contracted & General Services	4,500	9,000	4,500	100.0%
Materials, Supplies & Utilities	31,250	13,000	(18,250)	-58.4%
	48,086	42,625	(5,461)	-11.4%
Net Tax Requirement	48,086	33,075	(15,011)	-31.2%

Previous Year Highlights:

Current Year Impacts:

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

64-00 - Marketing & Economic Development

Description:

Economic development initiatives and programs, advertising, marketing and brochures.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(50)	-	50	-100.0%
Transfer from Reserves	(47,000)	-	47,000	-100.0%
	(47,050)	-	47,050	-100.0%
EXPENSES				
Contracted & General Services	11,500	18,555	7,055	61.3%
Materials, Supplies & Utilities	44,500	5,000	(39,500)	-88.8%
	56,000	23,555	(32,445)	-57.9%
Net Tax Requirement	8,950	23,555	14,605	163.2%

Previous Year Highlights:

Materials, Supplies & Utilities included upgrades to welcome signs and upgrades to County website, funded from c/f funds.

Current Year Impacts:

Budget includes renewing membership for GROWTH - \$1.60 per capita - 7,220

Current Year Budget Issues:

GROWTH - \$1.60 per capita - 7,220

	Request	Approved
	11,555	11,555
	11,555	11,555

WESTLOCK COUNTY - 2018 SERVICE LEVELS

66-00 - Property Management

Description:

Management and services of the County owned property including Industrial Park south of the Town.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(81,060)	(87,255)	(6,195)	7.6%
	<u>(81,060)</u>	<u>(87,255)</u>	<u>(6,195)</u>	<u>7.6%</u>
EXPENSES				
Contracted & General Services	8,710	15,386	6,676	76.6%
Provision for Allowances	-	1,500	1,500	-
Internal Charges	-	450	450	-
Transfers to Reserves	-	18,500	18,500	-
	<u>8,710</u>	<u>35,836</u>	<u>27,126</u>	<u>311.4%</u>
Net Tax Requirement	<u>(72,350)</u>	<u>(51,419)</u>	20,931	-28.9%

Previous Year Highlights:

Title of tax recovery property in Fawcett transferred to County. Burned structure removed and lot cleaned up. One lot subdivided out and sold in Industrial Park, new fertilizer plant being constructed on this site.

Current Year Impacts:

Phase in transfer to reserve for future development of industrial park of approximately 25% of lease revenues. Expanded budget to include other County managed properties in addition to the Industrial Park (Vimy garage, vacant lot in Fawcett) Leasing out Vimy Garage on a one-year lease.

Current Year Budget Issues:

	Request	Approved
Transfer to reserve	18,500	18,500
	<u>18,500</u>	<u>18,500</u>

WESTLOCK COUNTY - 2018 SERVICE LEVELS

72-00 - Recreation Services

Description:

Management and Operation of County facilities including Long Island Lake Municipal Campground, Rainbow Park, \$10 Campground, Echo Lake Campground, Spruce Island Quad Park, Tawatinaw Ski Hill. Includes park maintenance, campground caretaker contract, day use camping and contracted management of ski hill. This area includes a contribution to Town of Westlock for recreation costs.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
User Fees and sale of goods	(96,900)	(102,300)	(5,400)	5.6%
Transfer from Reserves	(15,000)	(22,500)	(7,500)	50.0%
	<u>(111,900)</u>	<u>(124,800)</u>	<u>(12,900)</u>	<u>11.5%</u>
EXPENSES				
Salaries, Wages & Benefits	23,012	36,305	13,293	57.8%
Contracted & General Services	173,200	193,270	20,070	11.6%
Materials, Supplies & Utilities	49,450	40,200	(9,250)	-18.7%
Transfer to Other Governments	310,000	310,000	-	0.0%
Transfer to Individuals & Organizations	-	2,400	2,400	-
Bank Charges & Short-term Interest	-	4,000	4,000	-
Debenture Payments	172,643	172,643	-	0.0%
Internal Charges	3,500	32,100	28,600	817.1%
	<u>731,805</u>	<u>790,918</u>	<u>59,113</u>	<u>8.1%</u>
Net Tax Requirement	<u>619,905</u>	<u>666,118</u>	<u>46,213</u>	<u>7.5%</u>

Previous Year Highlights:

Sale from Province to County of Rainbow Park finalized.
 Online Booking software successfully implemented for Long Island Lake campsites.
 Improved policy on campsite bookings and cancellations resulted in higher camping fees and reduced cancellation refunds.
 Long needed campsite gravelling and brushing at Long Island Lake significantly completed
 Drainage project, repair of snow making waterline, half-pipe erosion repairs all completed in late 2017 at ski hill.
 Two break-ins at ski hill with equipment and machinery stolen.

Current Year Impacts:

Unknown future of Tawatinaw Ski Facility limits internal budget confidence in this area.
 Carry Forward of unspent operating funds from 2017 utilized to continue catch up on site maintenance at campgrounds.

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

73-00 - Community Grants & Promotions

Description:

The County offers support through the community organizations to promote and encourage cultural programs, facilities and events within the county. The proceeds go towards the upkeep of cultural facilities as well as cultural programs offered through these facilities and by community groups. This area of the budget also includes donations to various organizations and support for the physician recruitment program.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
<u>REVENUE</u>				
	-	-	-	-
<u>EXPENSES</u>				
Transfer to Individuals & Organizations	112,080	124,580	12,500	11.2%
	112,080	124,580	12,500	11.2%
Net Tax Requirement	112,080	124,580	12,500	11.2%

Support provided to:

Community Enhancement Project	50,000	50,000
Scholarship Grants	-	1,000
Parent Link Centre	2700	2,700
Community Gravel & Maintenance	-	10,000
Hope Resource Centre	9000	9,000
Community Cleanup and Mowing Grant	18500	20,000
Donation to STARS	6880	6,880
Alberta Trailnet	5000	5,000
Tractor Museum	10000	10,000
Physician recruitment	10000	10,000
	112,080	124,580

Current Year Budget Issues:

Request	Approved
0	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

74-00 - Library Boards

Westlock County provides funding to both the Westlock Municipal Library and the Yellowhead Regional Library.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
	-	-	-	-
EXPENSES				
Transfer to Boards & Local Agencies	165,856	163,046	(2,810)	-1.7%
	165,856	163,046	(2,810)	-1.7%
Net Tax Requirement	165,856	163,046	(2,810)	-1.7%

Previous Year Highlights:

Current Year Impacts:

Westlock Library has requested an increase of \$39,500 representing a 30% increase. This represents a cost of \$23.75 per capita. Yellowhead Regional Library is based on \$4.30 per capita and is reduced from 2017 as a result of the lower census (7,220).

Current Year Budget Issues:

	Request	Approved
Westlock Library increase	39,500	0
	39,500	0
	39,500	0

WESTLOCK COUNTY - 2018 SERVICE LEVELS

80-00 Other Government Requisitions

This function serves to represent the portion of the overall Tax Levy which is required to be collected by Westlock County on behalf of other authorities and redistributed back to those authorities. Education and Senior's Foundation requisitions are in this area. The values represented in the Draft Budget represent the same numbers as the prior year, in terms of dollars, tax rates and assessment values. Tax rate, assessment values and dollar amounts are all subject to change once hard assessment numbers are finalized in March/April and the current year Actual Requisition numbers are also received in March/April.

	Budget 2017	Budget 2018	Dollar Change	Percent Change
REVENUE				
Requisitions	(3,197,524)	(3,197,516)	8	0.0%
	<u>(3,197,524)</u>	<u>(3,197,516)</u>	<u>8</u>	<u>0.0%</u>
EXPENSES				
Transfer to Other Governments	2,669,178	2,669,170	(8)	0.0%
Transfer to Boards & Local Agencies	528,346	528,346	-	0.0%
	<u>3,197,524</u>	<u>3,197,516</u>	<u>(8)</u>	<u>0.0%</u>
Net Tax Requirement	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Previous Year Highlights:

Weslock Senior's Foundation merged with Sturgeon Foundation on January 1, 2017

Current Year Impacts:

Current Year Budget Issues:

<p>Request</p> <div style="border: 1px solid black; width: 100px; height: 100px; background-color: yellow; margin: 0 auto;"></div> <p><u>0</u></p>	<p>Approved</p> <div style="border: 1px solid black; width: 100px; height: 100px; background-color: yellow; margin: 0 auto;"></div> <p><u>0</u></p>
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